

WELCOME TO SCHOOL YEAR 2011- 2012

A Message from the Board of Trustees of Moss Point School District:

Welcome to the Moss Point School District for the 2011-2012 school year and a new beginning! This school year is geared up to be an exciting year filled with expectations and learning experiences that will continue to challenge our students' educational process and academic achievement. We take pride in our dedication to education both inside and outside the classroom. We firmly believe in educating the whole student and setting high expectations in academics, arts, extra-curricular activities, and character development. The purpose of this Student Handbook is to outline those expectations, and provide a resource for students and parents to have ready access to information that is necessary for an understanding of the daily operation of our schools.

We as administrators, faculty, and support staff encourage you to continue to build relationships with us to help you in any way we can. Parental involvement is critical to the success of our schools. Please discuss the handbook with your child (ren), so that they understand certain standards must be met in academics and grade level promotions and discipline. In addition, help us by conveying messages to your child (ren) about the importance of good study habits, attendance, and good citizenship. We also encourage you to ask your child's principal how you can be involved in the success of your child's school.

Thank you in advance for your help and support in the coming year and for being a part of this wonderful school family.

Sincerely,

Clifton Magee, President
MPSD Board of Trustees

BOARD OF TRUSTEES

Clifton Magee

President

Auwilda Mason Polk, Ph.D.

Vice-President

Dixie McCormack

Secretary

Angela Haynes

Member

Joe May

Member

Henry P. Pate

Attorney

ADMINISTRATION

Office of the Superintendent	475-0961
Office of Curriculum	474-1164
Office of Finance	474-2269
Office of Child Nutrition Administrator	475-1832
Office of Campus Security	475-3543
Office of Transportation/Maintenance	475-7156
Office of Athletics	475-4405
Office of Communications	474-3399
Office of Federal Programs	474-3398
Office of Human Resources	475-7770
Office of Student Services	475-0946
Office of Technology	475-1233
Office of Career and Technical Education	474-1455

Moss Point School District Information 2011-2012

Web Site: www.mosspointschools.org

Report Cards & Progress Reports

Progress Reports	Sept. 12
Report Cards	Oct. 24
Progress Reports	Nov. 16
Report Cards	Jan. 23
Progress Reports	Feb. 8
Report Cards	Mar. 28
Progress Reports	Apr. 30
Report Cards	June 6

Student Holidays

Labor Day	Sept. 5
Fall Holiday	Oct. 10 & 11
Thanksgiving Holidays	Nov. 21-25
Winter Holidays	Dec. 19-Jan. 3
Martin Luther King, Jr.	Jan. 16
Mardi Gras Holidays	Feb. 20-22
Spring Break	Apr. 6-13
Memorial Day	May 28

Testing Dates

September

14	English II Writing RE-TEST
15	English II Writing RE-TEST (Make-up)
19	SATP Online Re-Test English II
20	SATP Online Re-Test Algebra I
21	SATP Online Re-Test US History
22	SATP Online Re-Test Biology I
23	SATP Online Re-Test (Make-up)

November

9	English II Writing Test
10	English II Writing Test (Make Up)
14-18	MS-CPAS 2

December

1	SATP Re-Test English II Writing
2	SATP Re-Test English II Writing (Make-up)
1-2	4-Sight Assessment
5	SATP2 English II
5-9	District Assessment
6	SATP2 Algebra I
7	SATP2 US History
8	SATP2 US Biology I
9	SATP2 Make Up Day

March

21	SATP English II Writing Assessment MS English II
22	SATP English II Writing Assessment MS English II (Make-up)
26	SATP Online Re-Test English II
27	SATP Online Re-Test Algebra I
28	SATP Online Re-Test US History
29	SATP Online Re-Test Biology
30	(Make-up) SATP Exams

May

1	SATP Primary US History MST Science Test (5 & 8)
2	SATP Primary Algebra I MST Science Test (Make-up) 5 th & 8 th Only
3	SATP Primary English II
4	SATP Primary Biology I
7	SATP Primary Make Up
8	MCT2 - Reading
9	MCT2 - Writing
10	MCT2 - Math
11	MCT2 - Make Up

Schools & Principals

MP Escatawpa Upper Elementary

Icy Tolbert
4208 Jamestown Road
228-474-3300

MP East Park Lower Elementary

Christopher Kay
4025 McCall Street
228-475-9866

MP Kreole Primary

Kim McMillan
6312 Martin Luther King Blv
228-475-3719

MP West Kindergarten

Joanne Pettaway
3524 Prentiss Ave.
228-475-5656

Magnolia Jr. High

LaJeuna Payton
Durand Payton
4913 Weems Street
228-475-1429

Moss Point High

Jeff Mumford
4313 Weems Street
228-475-5721

Alternative Learning Center

Toletha Cook
4313 Weems
228-475-3543

TABLE OF CONTENTS

Academic Recognition Lists	22
Acceptable Use Policy	74
Alternative Learning Center Referral	50
Athletic Participation and Eligibility	42
Attendance	15
Attendance	64
Attendance Appeals	65
Automobile Use and Parking	57
Baccalaureate Service	42
Book Bags	23
Bus Behavior	56
Cafeteria	22
Cell Phones, Electronic Devices, and Other Items	23
Cheerleader Tryout Eligibility	43
Class Ranking/GPA	41
Communicable Diseases	66
Consent for Medical Treatment	66
Course Credit	20
Course Withdrawal	40
Deliveries	66
Disaster Plan	78
District Discipline Review Committee	50
District Website	71
District-Wide Screening Procedures	40
Drug and Alcohol Policy	55

Due Process Rights	60
Elementary Rule Matrix	80-81
Environmental Report	71
Equal Opportunity/Non-Discrimination	70
EXPELLED STUDENTS-STUDENTS NOT ATTENDING SCHOOLS-EXCLUSION FROM SCHOOL PROPERTY	50
Family Education Rights and Privacy Act of 1974	69
Fighting	54
Gifted Education Program	39
Graduation Exercises	41
Graduation Requirements	32
Gun-Free Schools	55
Hall of Fame	43
Homebound Program	20
Homecoming Court Eligibility	43
Individuals with Disabilities Education Improvement Act/Section 504 Compliance	38
Instructional Supplies	23
Internet Use	44
Mission Statement	9
Mississippi Public School Accountability	15
Mississippi Public School Accountability Standards, 2010	39
Moss Point School District	72
Moss Point School District Standardized Dress Code	24
Moss Point School District Wellness Policy Summary Sheet	13
Network Rules	44
Nine Weeks Exemption Policy (Exemption is a privilege, not a right.)	29
Parent and Guardian's Responsibilities	63

Personal Items	24
Pregnant Students	68
Promotion and Retention	29
Publicity Release	70
Registration of Students	63
Report Cards/Uniform Grading Policy	22
Reporting Absences	65
Reporting Violent Acts	53
Schedule Changes	40
School Safety Act of 2001	58
Searches	59
Secondary Rule Matrix	82-83
Senior Projects	32
Sex Education	68
Sexual Harassment/Assault/Bullying	54
Special Education Graduation Requirements	37
STUDENT AND EMPLOYEES COMPLAINTS OF BULLYING OR HARASSING BEHAVIOR	76
Student Code of Conduct	45
Student Fees	69
Student ID Badges	23
Student Medication	67
STUDENT/TEACHER/PARENT COMPACT	72
Students' Rights and Responsibilities	9
Subject Area Test Requirements for Graduation	36
Subject Area Testing Program Appeals Process	37
Summer School, Extended School and Correspondence Credit	39

Teacher Support Teams (TST) / Response to Interventions (RtI)/ Positive Behavior Intervention Support (PBIS)	20
Textbooks/School Property	22
Threats	54
Transcripts	42
Transfer Students	41
Transferring from Private Non-Accredited Schools	64
Transportation	66
Truancy	18
Vandalism	55
Visiting the School	65
Withdrawal from School	65

MISSION STATEMENT

The Mission of the Moss Point School District: **To Graduate Empowered, World-Class Citizens.**

GOALS FOR MOSS POINT STUDENTS

Higher expectations lead to higher achievement. For that reason the Moss Point School District strives to ensure that every student **receives a quality educational, learning experience.**

STUDENTS' RESPONSIBILITIES

Note to Students:

Moss Point School District belongs to you--the students. The school's purpose is to provide you with the best education possible. The faculty and staff are here to help you experience academic success for a bright future; however, the most important ingredient in your educational achievement is you. It is your responsibility to take advantage of your classroom opportunities, to decide what extra-curricular activities you want to explore, and to make your commitment to excellence.

Please read the entire student handbook. Although some items are directed primarily to your parents/guardians, it is your responsibility to understand all the requirements outlined in this handbook. By comprehending and implementing your rights and responsibilities as a student, you can take a more active role in your school and in your own educational success.

Students' Rights and Responsibilities Education

Rights

You have the right to a public education regardless of gender, race, religion, national origin, disability, parenthood, marital status, economic status, or any reason not related to your individual capabilities.

Responsibility

You are responsible for avoiding actions or activities, individually or in groups, which interfere with the right of any person to a public education.

Learning Environment

Rights

You have the right to an orderly school and classroom environment which promotes learning for all students.

Responsibilities

You are responsible for ensuring that your actions do not disrupt the classroom environment or school activities.

Expression

Rights

You have the right to express yourself in speech, writing or symbolism within the boundaries of the law and policies of the school system.

Responsibilities

You are responsible for ensuring that such expression does not disrupt the educational process, present health or safety hazards, damage public property, infringes on the rights of others, or violates the law or school board policies.

Possession and Distribution of Literature

Rights

You have the right to possess and distribute literature, including but not limited to newspapers, magazines, leaflets, and pamphlets within the law and board policies.

Responsibilities

You are responsible for ensuring that the distribution (or possession) of literature will not conflict with or infringe upon school activities, infringe on the rights of others or contain racial or ethnic slurs, obscenity, or harassment. The building principal will determine the time, place, and manner of distribution.

Religion

Rights

You have the right to your own religious beliefs.

Responsibilities

You are responsible for ensuring that in exercising your own religious freedom you do not violate other students' constitutional rights to religious freedom.

Peaceful Assembly

Rights

You have the right to peaceful assembly.

Responsibilities

You are responsible for securing approval for using school facilities for assembly, for discussing with an administrator the appropriateness of the facility for the function, and for ensuring that such assembly does not disrupt the educational process. If adequate supervision is not available, the assembly cannot be held.

Privacy

Rights

You have the right of protection from unreasonable searches and seizures of your personal possession(s) or your person without reasonable suspicion.

Responsibilities

You are responsible for contributing to your own safety. You must not endanger yourself, other students, school personnel, or the general public by possessing material or objects which are potentially hazardous and/or prohibited by federal, state, or local law, or by school board policy.

Transportation

Rights

Transportation is a privilege in the state of Mississippi. You have the right to safe and orderly transportation to and from school or a school activity when such transportation is provided within the guidelines of the district and state law.

Responsibilities

You are responsible for ensuring that your conduct contributes to a safe and orderly atmosphere while being transported; to refrain from conduct which will endanger yourself, your fellow students, or the general public; and to refrain from violating federal, state, or local laws, or school board policy.

Parent/Family and School Involvement Policy

The Moss Point School District's mission is to graduate empowered, world-class citizens. The goal is to facilitate the process that will allow parents, families, and schools to work together to ensure each student is a successful and productive citizen in today's world. The Moss Point Board of Education affirms and assures the opportunity for the public – parents and teachers – to participate in the design and implementation of the educational programs. To encourage public input, the school district's school-community activities include, but are not limited to, the following strategies:

1. Conducting parent/guardian conferences to provide information and solicit input regarding student services, programs, and progress.
2. Timely responses to recommendations made by the public.
3. Gathering of input through surveys and public meetings.
4. Hosting informational programs at PTA/PTO meetings to explain the various educational programs.
5. Notification to parents regarding their child's participation in special education programs.
6. Provision of parental assistance for promoting education of their child at home.
7. Having a written parental involvement policy and plan at each school site.
8. Dissemination of an annual district and school No Child Left Behind (NCLB) Report Card.
9. Dissemination of a school-parent-student compact agreement outlining the respective responsibilities of the children, the school, and the parents regarding their child's education.
10. Facilitation of opportunities for parents/guardians and teachers to provide input regarding program implementation.
11. Coordination with local early childhood programs to ensure smooth transition into the district's general education programs.

The partnerships are developed between the home and school to enhance student achievement and success. Therefore, the partnership must include the following:

- Common goals.
- Active participation of parents and school personnel.
- Ongoing program development to meet the changing needs of students, parents and teachers.

Parents are strongly encouraged to:

- Engage in parent-guided, home-based learning activities that will support student learning.
- Make regular visits to the school (recommend 1 per 9 week period).
- Make regular contact with your child's teacher when things appear to be going well and when there are concerns.
- Attend school board meetings.
- Participate in district sanctioned organizations and/or parent-family-school activities.
- Get involved in curriculum activities (for example, science fairs, reading fairs, literacy events, etc.)

- Influence school policies (participate or provide input in the development of district policy).
- Seek membership on local school-based improvement councils where parents have equal status with professionals and representatives of the community.

Principals, teachers and other school personnel are strongly encouraged to:

- Make all families feel they are valued.
- Welcome parents in the school and promote an open door policy.
- Promote the use of the district's Family Education Center by parents and students.
- Promote classroom visitation by parents.
- Communicate with parents through written newsletters, notices, telephone calls (with positive news as well as negative), home visits, and other multimedia.
- Provide translated/written communications for limited-English speaking parents, as well as, translators for parent/teacher conferences and other school meetings.
- Conduct a survey of parents/families to assess their skills, interests, and needs. Use the results to establish a volunteer program and plan other activities (Practical Parenting Partnership).
- Sponsor workshops geared toward expressed needs of families in the community (e.g., topics on parenting, curriculum, discipline, homework, drug awareness, adolescence).
- Be sensitive and flexible to accommodate the diverse needs of families of the 21st century (single parents, working parents, families without transportation, immigrant families, families without telephones or Internet access and migrant worker families).
- Enlist help from families of different racial and ethnic backgrounds to assist in cultural awareness activities.

Moss Point School District Wellness Policy

Summary Sheet

The Wellness Policy of the Moss Point School District is a well- planned and effective program that will enhance the students' overall health, behavior, and academic achievement in school. Healthy eating and physical activity patterns are essential for students to achieve their full academic potential, full physical and mental growth, and lifelong health and well-being. Healthy eating and physical activity which is essential for a healthy weight are also linked to reduced risk for many chronic diseases, like Type 2 diabetes. Staff wellness is also an integral part of a healthy school environment and school staff can be daily role models for healthy behaviors.

The goal of the Moss Point School District is to increase attendance, test scores, and positive behavior and promote a healthy school environment. The Moss Point School District Local School Health and Wellness Policy includes a commitment to nutrition, physical activity, comprehensive health education, character education, family and community, a healthy school environment, and implementation.

The Wellness Policy will be available at each school campus for anyone who would like to review the policy in its entirety. Each student and staff member will be held accountable for the understanding and following of this policy. The consequences for not following the guidelines will be to implement the progressive disciplinary action procedure for staff members and to implement the Student Code of Conduct for students.

Moss Point School District Health and Wellness Policy Student Summary Sheet

The Moss Point School District will:

- Implement the Moss Point School District Health and Wellness Policy at each school site.
- Designate the District Health and Wellness Coordinator and the principal of each school site to ensure that the school wellness policy is implemented as written.
- Designate a site evaluation to be conducted jointly by the principal of each school and recommendations for policy changes.
- Implement the use of the progressive disciplinary action procedure for staff members violating the Health and Wellness Policy.
- Print separate Health and Wellness Policy summary sheet for students and staff with a signature receipt stating that the recipient read and understood the policy.
- Make the Moss Point School District Health and Wellness Policy available on both the Moss Point School District and State School Board websites.
- Implement the 2006 Mississippi Physical Education Framework.
- Designate that any fundraising items will be non-food related.
- Require that all fundraising proposals be submitted to supervising principals of each school site for preliminary approval.
- Designate the principal at each school to submit fundraising proposals to the Health and Wellness Coordinator for policy compliance evaluation.
- Designate the Health and Wellness Coordinator to submit final fundraising proposals to the Superintendent of Education for final approval.
- Designate all schools as closed campuses. All campuses are closed to deliveries, sales, and/or consumption of retail fast foods. Students are not allowed to leave during their lunch break nor are they allowed to send for or receive outside purchased food items during the school day.
- Designate that carbonated beverages are not allowed to be consumed in the school cafeteria during meal service.
- Designate that no activities involving food, outside of the school breakfast and lunch program, will take place before 1:30 p.m. and all foods served, outside of the school breakfast and lunch program, on any campus will meet the Beverage and Snack Regulations of the Moss Point School District.
- Designate that no vending of food and beverage will take place before 4:00 p.m.
- Designate that any vending of food and beverage will comply with the Beverage and Snack Regulations of the Moss Point School District as written.
- Designate that 100% of the items vended in staff areas (those inaccessible to students) shall meet the regulations of Beverage and Snack Regulations of the Moss Point School District.

Mississippi Public School Accountability

The Mississippi Public School Accountability Standards {MS Code §37-13-61 through § 37-151-5(j) and 37-151-7 (3)(d)} require **180** teaching days per school year, **330** minutes of instruction per day, **140** hours of instruction for each Carnegie unit of credit, and **70** hours of instruction for each ½ unit. A traditional 7-period day must provide at least 48 minutes per period.

A/B and block schedules must provide at least 94 minutes. $94 \text{ minutes} \times 90 \text{ days} = 8,460$ minutes divided by 60 = 141 hours.

Attendance

The Moss Point School District supports the philosophy that the daily instructional program is the most important part of a student's education. Experience has shown that a high quality of work is virtually impossible with poor attendance; therefore, students are expected to attend school at all times when school is in session.

Perfect attendance is defined as attendance on every scheduled school day with no absences, tardies, or early dismissals from school. Exceptions include tardies as a result of a late bus or absences from a class due to school-sponsored field trips or other school-sponsored activities.

(Students must be present fifty percent of the school day in order to be considered for perfect attendance).

Moss Point School District does not recognize or condone "skip days." Parents of students who are absent during a skip day may be contacted and skip-day-related absences will be in violation of school board policy on attendance.

The district complies with the "Mississippi Compulsory School Attendance Law" **MS Code §37-13-91**. If a compulsory-school-age child has not been enrolled in a school within fifteen (15) calendar days after the first day of the school year of the school in which such child is eligible to attend or if a compulsory-school-age child has accumulated five (5) absences during the school year, the principal or superintendent is required to report such absences to the Mississippi Office of Compulsory School Attendance and Enforcement. If a child has three (3) consecutive absences, the Moss Point School District Truancy Officer will be notified. Reporting absences to both the Mississippi Office of Compulsory School Attendance and the Moss Point School District Truancy Officer also applies to kindergarten students.

Parents of a compulsory-school-age child not enrolled in school within thirty (30) calendar days after the first day of the school year of the public school in which such child is eligible to attend are subject to prosecution under the Mississippi Compulsory School Attendance Law.

Students under the age of seventeen (17) and students who turn seventeen on or after September 1 are required to attend school on a regular basis under Mississippi Compulsory Attendance Law.

School districts are required by law to report excessive absences to the State Attendance Officer.

An unexcused absence is an absence during a school day not due to a valid excuse. **Days missed from school due to disciplinary isolation are not considered “excused.”**

Twelve (12) unexcused daily absences in a school year can result in charges being filed against a parent/guardian for educational neglect and/or truancy charges against the student.

An absence is excused when:

- The absence results from illness or injury which physically prevents a student from attending school.
- Isolation is ordered by the county health officer, by the State Board of Health, or by appropriate school official.
- It results from the death or serious illness of a member of the immediate family. (Note: An obituary documenting the death of an immediate family member is acceptable or a statement from the funeral home.)
- It results from a student’s attendance at an authorized school activity with prior approval of the superintendent or designee. (for example, field trips, athletic contests, student conventions, musical festivals, or similar activities). Accreditation standards must be adhered to regarding student activities.
- It results from the student’s attendance at the proceedings of a court or an administrative tribunal if the student is a party to the action or under subpoena as a witness.
- It results from the student’s medical or dental appointment with prior approval by the principal or designee, except in the case of an emergency.
- The student’s or his/her parents’ religion requires or suggests the observance of a religious event. Approval is at the discretion of the principal or designee and should be granted unless the observance is of such duration as to interfere with the education of the child.
- Three (3) college days may be granted to all students for visits to colleges in a student’s junior and senior year provided he/she has the GPA to meet college entrance requirements. A graduating senior athlete receiving an official college visit invitation may also be granted up to a total of three (3) days for visits. A letter or the invitation signed by the college registrar/student admissions or head coach/designee will be required to verify each visit.

A STUDENT WITH AN UNEXCUSED ABSENCE OR INCOMPLETE ISOLATION SHALL NOT BE ALLOWED TO ATTEND OR PARTICIPATE IN SCHOOL EXTRACURRICULAR ACTIVITIES.

In order to participate in any extracurricular function, students must attend school a minimum of four (4) periods on the day of the activity or fifty percent of the day for elementary and junior high school students (MPHS students must attend for two blocks).

STUDENTS WILL BE LIMITED TO FIVE (5) UNEXCUSED ABSENCES PER SEMESTER PER CLASS. AFTER THE FIFTH (5TH) ABSENCE, THE COURSE GRADE IS RECORDED AS NO CREDIT (NC).

Consequences of Excessive Absences

Three (3) days per class – Letter to Parent/Guardian/Truancy Officer

Five (5) days per class – Letter to State Attendance Officer and Parent/Guardian and Parent Conference Required

More than five (5) days per class – NC in all classes missed

Twelve (12) days per class – parent/guardian can be charged in accordance with state law

(Information provided in attendance policy)

IF AN ABSENCE OCCURS

1. The parent/guardian must contact the school before 8 a.m. on each day the student is absent from school to verify his/her absence.
2. In cases of unreported absences, the office may attempt to contact the parent/guardian, or the student will bring a note to the Attendance Office by 8 a.m. from his/her parent/guardian on the day the student returns to school, stating the specific reason for absence and including a phone number so that the absence can be verified. This note verifies but does not excuse the student's absence.
3. **A parent/guardian who fails to attend a conference on absences or provide proof of lawful absences shall be reported to the Mississippi Office of Compulsory School Attendance and Enforcement.**
4. A student will receive an incomplete on classroom work, other graded work, or tests not made up. Once the assignment is received, make-up work must begin at a time arranged by the teacher. **All make-up work must be completed within the equal amount of days a student is absent.**
5. Administrative review for appeal of absences after the fifth (5th) absence in a semester is provided for students with chronic or unexpected, legitimate reasons for absences. In order to use administrative review, it shall be the parent's/guardian's responsibility to provide written documentation for each absence together with a letter to the principal requesting administrative review within five (5) school days of the sixth (6th) absence.

(The district will only accept two (2) hand written guardian notes per semester. All other written documentation must be from a doctor or court.)

Truancy

A "truant" is a student absent without a valid excuse. "Truancy" also includes absence without permission from any class or school-related activity for which a student is scheduled during the school day.

Disciplinary action shall be taken against truant students. Continued truancy may lead to academic failure, placement in the alternative school program, and/or isolation or expulsion from the regular and/or alternative school programs. Reports of truancy shall be made in accordance with the Mississippi Compulsory School Attendance Law.

Tardy Procedures

The practice of being prompt is considered by the Moss Point School District to be an acquired habit that prepares students for success in adult life. Students absent from the classroom and uninvolved in the instructional process cannot achieve at the same level as the attending student. Tardy students disrupt the educational process for all students in the class, whether tardy in the morning and/or to each class.

Tardies shall be excused if they are caused by:

- School transportation or school-sponsored activities.
- Medical or dental appointments if the student provides a note on official letterhead from the medical professional.
- Special circumstances, such as natural disasters, severe weather, traffic accidents, or other causes deemed acceptable by the building administrator.

Morning Tardy/Check-In Consequences

All students must be checked in by a parent/guardian to the attendance (principal's office for elementary) office after the morning tardy bell has rung. Each student will be allowed only two (2) tardies per semester without consequence. The procedures and consequences for morning tardies are as follows:

1. 1st tardy - warning, documented
2. 2nd tardy - documented, parent contact
3. 3rd tardy - detention, one (1) day of In-School Isolation (ISI), parent conference, campus parking privilege suspended
4. Further tardies - detention, ISI, parent conference, and will be reported to the Mississippi Office of Compulsory School Attendance and Enforcement

Students entering school after the morning tardy bell must check in with the attendance office and will receive an absence for each class in which more than fifty percent of the class period is missed. Students **will not be admitted** to class without the proper tardy admission slip.

NOTE: ALL STUDENTS ARRIVING AT SCHOOL AFTER THE TARDY BELL MUST REPORT TO THE ATTENDANCE OFFICE (PRINCIPAL'S OFFICE FOR ELEMENTARY) AND BE CHECKED IN BY THE PARENT/GUARDIAN.

Class Tardy (After 1st Period) Consequences

If a student is tardy to class, the teacher will issue the student a tardy.

The procedures and consequences are as follows:

1. 1st tardy – warning, **teacher**-documented
2. 2nd tardy – **teacher**-documented, student-teacher conference
3. 3rd tardy – **teacher**-documented, student-teacher conference, parent contact and detention with teacher
4. Further tardies - documented, referral to the office, one (1) day of ISI, parent conference

Teachers are required to communicate these procedures to students.

THE ADMINISTRATION RESERVES THE RIGHT TO UTILIZE A CLASSROOM LOCKOUT PROCEDURE TO REDUCE TARDIES TO CLASS.

The procedures and consequences are as follows:

1. 1st lockout tardy – documented and reported through SAMS; administrative detention or other deemed appropriate by the principal; student admitted to class.
2. 2nd lockout tardy – documented and reported through SAMS; students shall immediately report to the cafeteria for administrative conference; detention and parent conference.
3. 3rd lockout tardy – documented and reported through SAMS; students shall immediately report to the cafeteria for administrative referral; ISI; parent/guardian contact.
4. Further lockout tardies – documented and reported through SAMS; students shall immediately report to the cafeteria for administrative referral; isolation; parent/guardian conference upon return.

Checkouts

Anyone checking out a student must be listed on the Emergency Contact Card and must provide a photo ID before receiving permission to remove the student from school. Checkouts at elementary and secondary schools are not allowed 30 minutes before dismissal time (For example: You cannot check out after 2:00 pm for a 2:30 dismissal time).

Course Credit

To receive one (1) Carnegie unit for a year's course, a student may not have more than ten (10) absences (five (5) per semester). To receive a ½ unit credit in a semester course, five (5) absences are the maximum allowed. Absences are counted by period/course.

Teacher Support Teams (TST) / Response to Interventions (RtI)/ Positive Behavior Intervention Support (PBIS)

The district complies with the state-mandated intervention process (SBE Policy 4300 adopted January 2005 – revised May 2007) for Teacher Support Team (TST/RtI). The Mississippi Department of Education requires an instructional model designed to meet the needs of every student. The model shall consist of three tiers of instruction:

- Tier 1: Quality classroom instruction based on MS Curriculum Frameworks
- Tier 2: Focused supplemental instruction
- Tier 3: Intensive intervention specifically designed to meet the individual needs of students.

If strategies at Tier 1 & 2 are unsuccessful, students must be referred to the Teacher Support Team (TST). The TST is the problem-solving unit responsible for interventions developed at Tier 3. Each school must have a Teacher Support Team implemented in accordance with the process developed by the Mississippi Department of Education.

PBIS is the behavioral component for TST/RTI. We know that behavior issues are related to academic problems with students. PBIS follows the same tier process with an emphasis on behavior

- Tier 1: Best Practices for Good Classroom Management
- Tier 2: Scientifically researched based strategic interventions for behavior and emotional concerns
- Tier 3: Intensive individualized behavior interventions

Homebound Program

The Homebound Program is an instructional program for students who, because of severe disabilities or chronic illnesses, are unable to attend school for extended, long-term periods or for other reasons as approved by the Board of Trustees for the education of students not in the normal academic program. Only the superintendent, his/her designee, or the Board of Trustees may determine the student's eligibility for homebound services. No principal or teacher or any other staff person shall have the authority to place a student in the Homebound Program. Applications for homebound services are in the Student Services Office.

Homework

Homework is the projection of school activities into the home and community. Recognizing the value of homework assignments that are purposeful, well-planned, well-motivated, and appropriate, the district encourages the assignment of guided practice in the classroom and independent activities at home. All assignments will focus on mastery of the Mississippi Curriculum Frameworks and district curriculum.

Homework shall be checked as soon as possible, and students will be provided feedback as to its acceptability. An effort shall be made to re-teach skills and objectives not mastered by the student.

Homework Weekly Schedule

Period	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Subjects	Math-D Science-D Reading-D Foreign Language-D	English-D Social Studies-D Reading-D (Other Electives-S)	Math-D Science-D Reading-D Foreign Language-D	English-D Social Studies-D Reading-D (Other Electives-S)	Family Time	Family Time	Family Time

S = Secondary Schools D = District Wide

All teachers are to ensure that they assign homework on the appropriate days. Homework assignments are designed to be reinforcements to the educational process that has taken place in the classroom. ALL homework assignments should be designed to require no more than 30 minutes for completion. **THIS SCHEDULE DOES NOT INCLUDE SPECIAL PROJECTS. SPECIAL PROJECTS MAY REQUIRE MORE TIME AND MAY BE SPREAD OUT THROUGHOUT THE WEEK.**

This schedule does not include studying sessions or preparatory sessions. These sessions may be assigned on a daily basis. The weekends have been left vacant to allow family time to take place. When scheduling special projects, make sure that you utilize effective time management to minimize the consumption of large blocks of time over the weekend.

At the development of the lesson plans, create an assignment sheet that consists of all the assignments for the week. This assignment sheet is to be given to the students on a weekly basis to ensure that parents are informed of the upcoming events and to further the teacher's own documentation. Some assignment sheets may require revisions due to the need for reassessment and re-teaching. All assignment sheets will be as accurate as possible to inform parents of their child's responsibilities for the week.

This Homework Policy will be implemented throughout the district. We feel that this policy will address the needs of schools, teachers, parents and most of all it will address the needs of the children.

Textbooks/School Property

Textbooks are furnished at public expense and must be handled with care. Students shall not mark or write in books. Issued textbooks are available for home use. The parent/guardian is responsible for loss or damage to all state-owned textbooks issued to his/her child. Fines shall be assessed to the parent/legal guardian for loss or damage to these textbooks per State law.

Parents/legal guardians and/or students will be assessed fines to repair or replace any school property that is deliberately damaged or destroyed.

Report Cards/Uniform Grading Policy

Report Cards are issued at the end of every nine-week period, with all students receiving progress reports during the fifth week of each nine-week grading period.

Grade equivalents are as follows:

A = 90-100; B = 80-89; C = 75-79; D = 70-74; F = 69 and below.

Academic Recognition Lists

The school board authorizes and encourages recognition of students for academic excellence in the following three ways:

1. Superintendent's List - A student must earn all A's. (**Students and their parents/guardians are invited to an end of year reception if they maintained this academic status for the 1st, 2nd and 3rd nine weeks**)
2. Principal's Honor Roll List - A student may have one B, with the remainder A's.
3. Honor Roll - A student must have no grade below B.

Cafeteria

Breakfast and lunch are served daily. All students, including students bringing meals from home, must eat in the cafeteria or in an area designated by the principal. **No** commercial soft drinks or commercially packaged foods are allowed in the cafeteria, gymnasium, auditorium, or classrooms. Students that purchase a tray can purchase milk, juice, or water. Students that bring their lunch from home can **only** purchase milk products and water.

Meals may be prepaid by the day, week, or month:

State Mandated Prices: Breakfast- \$1.50; Reduced \$.30; Lunch-\$2.50; Reduced-\$.40.

Parents are encouraged to join their children for meals. **Meals cannot be charged – NO EXCEPTIONS.**

Parents/guardians requesting information on free or reduced-price meals may obtain the needed application from the school cafeteria or the Child Nutrition Office. A new application must be completed each year for free or reduced price meals.

If a note from a licensed physician indicates allergies to certain foods, an alternative will be provided. Moss Point secondary schools adhere to a closed campus policy - **NO EXCEPTIONS.**

Student ID Badges

Each high school student is required to have a school student ID badge during the school day. The badge will be used for cafeteria use, media center, textbooks, etc. A replacement ID badge will cost \$5.

Instructional Supplies

Students are expected to report to each class with the proper materials (pencils, paper, etc.) to do their work successfully. Each teacher will provide a list of supplies needed at the beginning of each class term.

Book Bags

To help ensure safety, only see-through book bags are allowed. They may be made of clear plastic or mesh.

Cell Phones, Electronic Devices, and Other Items

Cell phones, electronic devices, and other items are prohibited at all times.

To avoid interruptions to the instructional program, it is the policy of the Moss Point School District that no cell phones, pagers, Walkmans, games, or other disruptive items shall be brought into the school building or on the school bus, with the exception of district cell phones/pagers Issued to district personnel.

Such items brought into the school building are in violation of this policy. For the first offense, it is up to the principal's discretion how they handle the return of such items; however, for the second offense such items will be secured by the administration and released to the student's parent/guardian only at the end of the school year. Failure to comply will result in the student's placement on Group B in the Administrative Disciplinary Plan. There shall be no exceptions.

If a student taking a state-mandated test is found with a cell phone, the student's test will be voided as mandated by the Mississippi Department of Education, Office of Student Assessment.

Personal Items

Personal items (e.g., musical instruments, etc.) left at school that were not purchased by the Moss Point School District but are damaged or lost because of inclement weather (hurricane, tornado, flood, etc.), fire, or theft are not the responsibility of the Moss Point School District. The school district is not responsible for replacing, reimbursing, or claiming these items on the Moss Point School District's insurance or through the Federal Emergency Management Agency (FEMA).

Moss Point School District Standardized Dress Code

A dress code mandating uniforms is in effect for all students in the Moss Point School District. Uniforms were implemented to enhance school safety; eliminate distractions and improve the educational environment; promote self-esteem; decrease violence among students; eliminate the use of "gang" insignias at school; promote better discipline; and assist students and parents in resisting peer pressure.

Every component of student attire shall be appropriate in length and/or size. Appropriate is defined as that which properly covers the body and is in good taste. Garments that are too tight, too short, too low, or too loose on the body are not considered appropriate or in good taste. The administrator of each school shall have the final decision about the appropriateness of the length/size of clothing. All teachers shall monitor student attire and refer inappropriately dressed students to the principal or his/her designee when the infraction occurs.

Moss Point School District students will dress in the adopted clothing style and colors. The following standardized dress requirements apply:

Color Selections	
Tops:	White, Navy, Light Blue, or Gray
Bottoms:	Khaki (tan) or Navy
Sweaters:	White, Navy, Gray, Khaki, Light Blue
Jackets/Coats	Non-hooded Winter Jackets/coats Solid Navy, White, Gray, Light Blue or combination of these colors
Shoes	Navy, Brown, Black, Black and White oxfords Solid-colored tennis shoes in Navy, Brown, Black or White
Belts	Brown, Black, Navy or Khaki No decorative holes, rivets, or extremely large belt buckles permitted
Socks	Solid colors: White, Khaki (tan), Brown, Navy

STANDARDIZED DRESS SELECTION

Tops

Acceptable tops are polo or oxford style shirts with long or short sleeves and no more than three buttons. Shirts **MUST** be long enough to tuck inside pants (GIRLS and BOYS) or skirts with belts showing, no blousing. T-shirts shall not be worn as tops. Tops must be of appropriate size without ruffles, pleats, lace, trim, etc.

Bottoms

Acceptable bottoms are pants/slacks, skirts, and jumpers. Shorts and skorts may also be worn **only at the elementary schools**. Skirts and jumpers may be pleated or non-pleated. Shorts or skorts (elementary students only), baggy, sagging, low riders, rivets, cargo, denim, hip huggers, Capri pants, holes, frays, jogging pants, rolled up pants, spandex, sweats, biker pants, and nylon material are not allowed.

PANTS MUST BE UNIFORM STYLE PANTS WORN AT THE WAIST. Bottoms that were manufactured to be worn with belts shall be worn with belts properly affixed. Not all uniform style skirts have belt loops, but they must be of appropriate length and worn at the waist.

Outerwear

Solid color cardigans and crew neck or v-neck sweaters are acceptable outerwear (no logos). An appropriate top must be worn under the outerwear. Non-hooded sweatshirts, no more than one size too big, may be worn in the classroom to accommodate layering in the winter months if it is one of the appropriate colors.

Jackets/Coats

Acceptable jackets/coats will have no sports logos or lettering (except school logos), designs, pictures depicting group affiliations, drugs, alcohol, or obscenities. Jackets/coats will **NOT** be worn in the classrooms.

Acceptable shoes are enclosed loafers and lace-ups. High/spike heels, platform shoes, boots, house slippers, beach shoes, shower shoes, flip-flops, sandals, or any other shoes without backs are not allowed.

Undergarments

Proper undergarments must be worn by males and females. T-shirts must be solid white. Muscle shirts or t-shirts with lettering of any kind shall not be worn.

Miscellaneous

- No caps, kerchiefs, bandanas, du-rags, head wraps, stocking caps or sweat head bands worn in the building.
- No hats and scarves worn in the building.
- No combs, picks, brushes or curlers in hair.
- No oversized medallions/necklaces worn.
- No visible key chains.
- No jewelry with drug, alcohol, or violence-related information, or any deemed inappropriate by administration.
- **No tongue studs will be allowed.**
- Earrings, females only, must be worn in earlobes only. For student safety, no other body piercing with rings or other jewelry is permitted.
- **Hair must be a natural human hair color.**
- Sock styles may be crew, knee highs, or opaque tights/hosiery.

General Guidelines

1. Uniform style pants must fit at the waist. Uniform style skirts and jumpers should be no shorter than knee length. For elementary students, shorts may be no more than three inches above knee.
2. Bottoms will be made of cotton, cotton blends or synthetic fibers. Jeans, sweats, and spandex clothing are not to be worn.
3. Clothing and outerwear must be free of logos.
4. Students may not wear basketball shorts or similar trousers except during field day or other school-sponsored events.
5. Appropriate undergarments must be worn at all times by males and females. If an undershirt is worn, it must be white. The principal will announce special occasions, such as Field Day or Spirit Day, when club or school logo shirts can be worn. Otherwise, appropriately fitting school uniforms will be worn every school day.

Hardship Status

Various organizations may provide assistance to parents encountering difficulty in complying with the dress code requirements. Parents may contact the principal/counselor for details.

Dress Code Compliance

Parents/legal guardians are required to ensure that their children follow the dress code and/or uniform requirements at their particular school and should supervise student's cleanliness, neatness and appropriate clothing.

If necessary, disciplinary action may be taken to encourage compliance with the policy. The school shall strive to achieve full compliance through positive reinforcement and should resort to disciplinary action only when positive measures fail to ensure compliance. In addition, the school should communicate with parents so that expectations, rationale, and benefits are fully understood by the student and his/her family.

Students new to the district and enrolling on or after the first day of school will have five (5) calendar days to comply with the mandatory uniform dress code. The principal or designee may exercise discretion at the initial enrollment date of the student.

At the time of the first dress code offense, the principal or designee will contact the parent/guardian and request that he/she bring proper uniform attire to the school for his/her child. A discussion will be held with the parent/guardian to assure that he/she understands the dress code policy.

Moss Point Uniform Policy for School Activities

When students wear a Moss Point “MP” emblem in any extracurricular activities, they represent the Moss Point School District. Any student who participates in a school activity and wears a uniform or other type of dress provided to the student by the school system or whether the student provides the uniform, shall be expected to conduct himself/herself at all times in a manner acceptable to the school system.

This behavior is required whether or not the student is under the direct supervision of the school and/or its personnel and whether or not the student is on school premises or at an official school function.

It is the intent of the administration to inform such student that his/her participation in activities may be denied, terminated, or restricted as a result of behavior determined to be unbecoming or unacceptable to the school administration and/or Board of Education while the student is wearing a uniform identifiable with the Moss Point School District.

Uniforms provided for school activities shall be maintained in good condition and will remain the property of the school district. Such uniforms which are damaged shall be paid for in full by the student’s parent/guardian.

ACADEMICS

Student Classification/Promotion

1. The State Board of Education has established student proficiency standards for promotion to grade levels leading to graduation.
MS Code §37-16-7 (1999)
2. A student in grades kindergarten -sixth shall be promoted unless the student fails two or more of the following core courses: math, English, reading or science.
3. A student in grades seven or eight shall be promoted unless the student fails two or more of the following core courses: mathematics, English, reading, science, health or social studies.
4. Students in Grade 8 may earn Carnegie unit credits in Computer Discovery and/or Pre-Algebra, Transition Algebra, or Algebra I upon demonstrated mastery of the exit skills and a final average of D (70) or higher based on course/class requirements in each course.
5. Ninth grade classification shall be based upon promotion from the eighth grade, as verified by school records.
6. Students in Grades 9-12 will comply with student proficiency standards for promotion to grade levels leading to graduation as established by the State Board of Education and the Moss Point School District.

7. Students in Grades 9-12 will be awarded Carnegie unit credits upon demonstrated mastery of the exit skills and a final average of D (70) or higher based on course/class requirements in each course.
8. Grade classification will be based on successful completion of grade level English and the following:

Grade	Carnegie Units Earned
10	At least 5
11	At least 12
12	At least 19

9. For information regarding IDEA-eligible students, see section on Special Education Graduation Requirements.

Promotion and Retention

Records of academic achievement shall be maintained in cumulative folders as required by the State Board of Education and are the official documentation for determining promotion and retention for each student.

Nine Weeks Exemption Policy (Exemption is a privilege, not a right.)

This exemption policy was instituted by the faculty at MPHS as a privilege for high school students who have demonstrated exemplary academic achievement and behavior.

To be exempt from nine weeks tests on testing days:

- The student has not been suspended out of school or been assigned to In-School-Isolation during the school year.
- A student enrolled in grades 9-12 must have a 90 average in a course and the approval of his/her teacher.

NINE WEEKS TESTS SHALL BE GIVEN ONLY AS SCHEDULED.

Testing

Standardized tests will be administered to all grades, as mandated by the state. The Mississippi Testing Program includes three parts: MCT2 Language Arts and mathematics in elementary grades (3 – 8); a writing assessment in grades 4 and 7; and a science assessment for grades 5 and 8.

The Subject Area Testing Program (SATP) will consist of end-of-course tests required for graduation by the Mississippi Department of Education in English 10 (writing and multiple choice), Algebra I, Biology I, and U.S. History. The following state assessment dates are set by the Mississippi Department of Education and are subject to change, per the Mississippi Department of Education.

The following is the 2011-2012 State Assessment testing schedule:

September

- 14 English II Writing RE-TEST
- 15 English II Writing RE-TEST
(Make-up)
- 19 SATP Online
Re-Test
English II
- 20 SATP Online
Re-Test
Algebra I
- 21 SATP Online
Re-Test
US History
- 22 SATP Online
Re-Test
Biology I
- 23 SATP Online
Re-Test (Make-up)

November

- 9 English II Writing Test
- 10 English II Writing Test (Make Up)
- 14-18 MS-CPAS 2

December

- 1 SATP Re-Test
English II Writing
- 2 SATP Re-Test
English II Writing
(Make-up)
- 5 SATP2 English II
- 6 SATP2 Algebra I
- 7 SATP2 US History
- 8 SATP2 US Biology I
- 9 SATP2
Make Up Day

March

- 21 SATP English II
Writing Assessment
MS English II
- 22 SATP English II
Writing Assessment
MS English II
(Make-up)
- 26 SATP Online
Re-Test
English II
- 27 SATP Online
Re-Test Algebra I
- 28 SATP Online
Re-Test US History
- 29 SATP Online
Re-Test Biology
- 30 (Make-up)
SATP Exams

May

- 1 SATP Primary
US History
MST Science Test
(5 & 8)
- 2 SATP Primary Algebra I
MST Science Test
(Make-up)
5th & 8th Only
- 3 SATP Primary English II
- 4 SATP Primary Biology I
- 7 SATP Primary
Make Up
- 8 MCT2 – Reading
- 9 MCT2 – Writing
- 10 MCT2 – Math
- 11 MCT2 – Make Up

Additional Testing:

Students will either be given the opportunity or shall merit the opportunity to participate in the following tests to help them identify aptitudes and interests, select courses to help prepare them in related career fields, identify strengths and weaknesses that affect their ACT score, compete for scholarships, or possibly receive an opportunity to earn college credit: EXPLORE, PLAN, SAT, ASVAB, PSAT, AP TESTING.

Senior Projects

Senior Projects are designed to be the culmination of each student's academic experience with Moss Point School District. This is a genuine opportunity for seniors to merge their various interests, passions and curiosities with their academic lives at school through their senior English class. In addition, the service learning portion not only helps the community, but also allows students to learn about their community and areas of need. Similarly, the project is a vehicle for seniors to demonstrate autonomy, complexity and awareness.

Plagiarism of any type is considered a violation of school policy and will result in a failing grade. In order to clarify this point, for example, taking a picture from the internet and calling it your own is plagiarism, as well as copying other written materials. All thoughts not cited should be your own, and any charts, graphs, images, etc. not properly cited should also be your own.

Graduation Requirements

The standards for graduation established by the State Board of Education, State Law, Mississippi Public School Accountability Standards, 2010, and the Moss Point School District include the following:

Excerpt from Process Standards, page 24-25, Mississippi Public School Accountability Standards, 2010

19.5 The school district schedules preparation for graduation ceremonies in such manner that graduating seniors are absent from classes for no more than three days prior to the end of the school year). **(Districts Meeting the Highest Levels of Performance are exempted.)**

20. The school district requires each student, in order to receive a high school diploma, to have met the requirements established by its local board of education and by the State Board of Education. {MS Code 37-16-7} (SB Policy 3800)

20.1 Each student receiving a standard high school diploma has earned the minimum number of Carnegie units as specified in Appendix A. (See Appendix A.) (SB Policies 2902 and 2903) Entering ninth graders in 2008-2009 and thereafter (seniors of school year 2011-2012 and later) are required to have a minimum of 24 Carnegie units as specified in Appendix A-2, unless their parent/guardian requests to opt the student out of Appendix A-2 requirements.

(Added by the district: Appendix A has been modified by the Moss Point School Board to require that 2007-2008 seniors and thereafter earn 28 Carnegie units according to the chart at the end of this section. Additional credits stipulated by the board can be earned according to the board's discretion; for example, the board may allow additional credits earned through correspondence. The board has also decided that courses required to enhance student performance on state tests, such as learning strategies, can be repeated for credit as long as the Carnegie number does not exceed the number of additional credits beyond the state specification mandated for graduation.)

20.2 Each student receiving a standard diploma has achieved a passing score on each of the required high school exit examinations. {MS Code-37-16-7} (SB Policy 3800)

20.3 Each student who has completed the secondary curriculum for special education may be issued a special diploma or certificate of completion, which states: "This student has successfully completed an Individualized Education Program." {MS Code 37-16-11(1)}

20.4 The student who fails to meet the graduation requirements is not permitted to participate in the graduation exercises.

20.5 Each student with disabilities receiving a Mississippi Occupational Diploma has successfully completed all minimum requirements established by the State Board of Education. {MS Code 37-16-11(2)} (See Appendix G.)

Note: Carnegie units will be awarded in the eighth grade for the following courses: Algebra I, Pre-algebra, Transition to Algebra, Computer Discovery, Geometry, ICT II (Information & Communication Technology), First Year Foreign Language, and Second Year Foreign Language provided course content is the same as the high school course.

Note: In compliance with MS Code 37-16-17, a quality high school career pathway program and career track curricula will be provided for students not wishing to pursue a baccalaureate degree beginning with students entering the 9th grade in 2010-2011. Criteria and curriculum development for the career program option will begin with school year 2010-2011. Pilot options will be offered for the 2011-2012 school year and full implementation of the career program option will begin in the 2012-2013 school year. The goal for students pursuing the career track is to graduate from high school with a standard diploma and credit toward a community college certification in a career-technical field.

Mississippi Public School Accountability Standards, 2010

APPENDIX A-2

GRADUATION REQUIREMENTS

STANDARD 20

SENIORS OF SCHOOL YEAR 2011-2012

(Entering ninth graders in 2008-2009)

Each student graduating from a secondary school in an accredited school district will have earned the required Carnegie units as specified in the following table. Contents of each required and elective course must include the core objectives identified in the *Mississippi Curriculum Frameworks*. Course titles and identification numbers must appear in the current edition of *Approved Courses for Secondary Schools of Mississippi*. (See SB Policies 2902 and 2903) Enrollment in on-line and correspondence courses listed in this book must have prior approval granted by the principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course. Elective courses that do not have identified content in the *Mississippi Curriculum Frameworks* or whose titles do not appear in the current edition of *Approved Courses for the Secondary Schools of Mississippi* must be approved according to criteria stated in Appendix D.

Any student who completes the minimum graduation requirements as specified below and has achieved a passing score on each of the required high school exit examinations is eligible to receive a high school diploma. The local school district may establish additional local requirements approved by the local school board as authorized under MS Code 37-16-7.

Beginning school year 2008-2009 and thereafter, all entering ninth graders (seniors of school year 2011-2012 and later) will be required to have a minimum of 24 Carnegie units as specified below, unless their parent/guardian requests to opt the student out of Appendix A-2 requirements. Any student who is taken out of these requirements of Appendix A-2 will be required to complete the graduation requirements as specified in Appendix A-1. The local school district may establish additional local requirements approved by the local school board as authorized under MS Code 37-16-7.

COURSE REQUIREMENTS FOR GRADUATION 2010 - 2011		
Area	Units	Courses
English	4 ¹	English 9,10,11,12 (by district)
Mathematics	4	Algebra I (Algebra 2 for 4-yr. college) Geometry (by district)
Science	3 ³	Biology I (3 labs for 4-yr. college) 1 other science shall be lab based
Social Studies	4	1/2 Mississippi Studies ⁴ 1/2 Economics (by district) 1/2 Geography (by district) 1 World History 1 U.S. History 1/2 U.S. Government
PE, ROTC, Safety, and Health Education	1	Comprehensive Health or Family and Individual Health
Business and Technology	1 ⁵	1/2 Computer Applications 1/2 Keyboarding
The Arts	1.0	Any art course (fine arts for 4-yr. college)
Electives	10	Any course not included above
Total Units Required	28	Subject Area Tests Required

1 Compensatory Reading and Compensatory Writing may not be included in the four English courses required for graduation; however, these courses may be included in the 5 general electives required for graduation. Accelerated English 9 can be accepted in lieu of English I. Accelerated English 10 and AP English Language Composition can be accepted in lieu of English II. Beginning school year 2010-2011 for all entering ninth graders, English I is a required prerequisite course for English II. English I may not be taken after a student completes English II.

2 Compensatory Mathematics, Introduction to Engineering, and any developmental mathematics course may not be included in the four mathematics courses required for graduation; however, these courses may be included in the 5 general electives required for graduation. Effective with the eighth graders of 2008-2009, Pre-Algebra and Transition to Algebra may not be taken after a student completes Algebra I. Beginning school year 2007-2008 for all entering eighth graders, at least two of the four required mathematics courses must be higher than Algebra I. Effective with ninth graders of 2010-2011, Survey of Mathematical Topics may not be included in the two math courses higher than Algebra I. The allowable mathematics courses that can be taken which are higher than Algebra I are: Geometry, Algebra II, Advanced Algebra, Trigonometry, Pre-Calculus, Calculus, AP Calculus AB, AP Calculus BC, Discrete Mathematics, Statistics, and AP Statistics. MYP Geometry, MYP Algebra II, IB-DP Mathematics I, IB-DP Mathematics II, IB-DP Mathematical Studies I, IB-DP Mathematical Studies II are allowable mathematics courses higher than Algebra I for IB students. One of the four required mathematics units may be in Drafting if the student completes the 2-course sequence for Drafting I & II. One of the four required mathematics units may be in Survey of Mathematical Topics; however this course does not meet the mathematics requirement for admission to institutions of higher learning. Effective with the eighth graders of 2004-2005, Pre-Algebra, Transition to Algebra, and Algebra I, may be taken in the eighth grade for Carnegie unit credit. Effective with the eighth graders of 2008-2009, Geometry may be taken in the eighth grade for Carnegie unit credit.

3 One unit may be in Introduction to Agriscience, Concepts of Agriscience, Science of Agricultural Plants, Science of Agricultural Animals, or Science of Agricultural Environment. Two units may be in the following courses if the student completes the 2-course sequence: Agriscience I & II; Allied Health I & II; Aquaculture I & II; Forestry I & II; Horticulture I & II; Plastics and Polymer Science I & II; and Technology Applications I & II. Two units may be earned by completing the Agricultural and Environmental Science and Technology (AEST) 3-course sequence: one unit in Concepts of Agriscience; one unit in Science of Agricultural Animals or Science of Agricultural Plants, or Science of Agricultural Environment; and one unit in Agribusiness and Entrepreneurship. Beginning school year 2008-2009 for all entering eighth graders, one unit must be a lab-based physical science. The allowable lab-based physical science courses are Physical Science, Chemistry, AP Chemistry, Physics, AP Physics B, AP Physics C – Electricity and Magnetism, and AP Physics C – Mechanics. IB-DP Physics I, IB-DP Physics II, MYP Chemistry, and IB-DP Chemistry may be accepted as allowable lab-based physical science courses for students enrolled in the IB program. MYP Biology and IB-DP Biology I may be accepted in lieu of the Biology I requirement for students enrolled in an IB program.

4 Advanced Placement Human Geography is accepted in lieu of the required Geography course. MYP World Geography is accepted in lieu of the required Geography course for students enrolled in the IB program. Advanced placement U.S. History is accepted in lieu of the required U.S. History from 1877 to Present. IB-DP History of the Americas I is accepted in lieu of the required U.S. History Course for students enrolled in the IB program. IB-DP History of the Americas II is accepted in lieu of the required Mississippi Studies, Economics, and/or U.S. Government courses for students enrolled in the IB program. MYP U. S. Government is accepted in lieu of the required Government course for students enrolled in the IB program. AP European History or AP World History can be accepted in lieu of World History.

5 Credit earned for the first year of Marketing and Economics (Vocational) may be accepted in lieu of ••• unit in Economics.

6 The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies or Mississippi State and Local Government. If the transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, then any other ••• unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other ••• unit social studies course.

7 Credit earned in Allied Health I/Health Science I may be accepted in lieu of Comprehensive Health or Family and Individual Health to meet the graduation requirement for ••• Carnegie unit in Health. **Mississippi Public School**

Accountability Standards, 2010 40

8 Successful completion of JROTC I and JROTC II may be accepted in lieu of Comprehensive Health or Family and Individual Health to meet the graduation requirement for ••• Carnegie unit in Health beginning in the 2010-2011 school year and thereafter, when instruction includes all health components in the JROTC curriculum. If it is used to meet the graduation requirement for ••• Carnegie unit in Health, it cannot be used concurrently to meet the graduation requirement for ••• Carnegie unit in Physical Education as allowed in footnote #9 below.

9 The graduation requirement for ½ unit in physical education may include participation in interscholastic athletic activities, band, dance and JROTC that meet the instructional requirements specified in the *Fitness through Physical Education Framework* and that are sanctioned by the Mississippi High School Activities Association.

10 Evidence of proficiency in Keyboarding and Computer Applications is accepted in lieu of the required courses if the student earns one unit in any of the courses listed in the *Business and Technology Framework* (academic and vocational). ICT II may be accepted in lieu of Computer Discovery. MYP Computer Discovery may be accepted in lieu of Computer Discovery for students enrolled in an IB program.

11 Only one elective unit in physical education including participation in interscholastic athletic activities, band, performance choral, dance or JROTC that meet the instructional requirements specified in the *Fitness through Physical Education Framework* and that are sanctioned by the Mississippi High School Activities Association may be applied each year to the minimum 24 required state units. If a local district has graduation requirements above the state requirements they may award additional credits as outlined in the local Board policy.

Subject Area Test Requirements for Graduation

Students must pass the Subject Area Tests in U.S. History, English 10 (with a writing component), Biology I, and Algebra I. Students must pass all four Subject Area Tests even if a course is taken prior to their 9th grade year.

Excerpt from State Board Policy 3800 (formerly IHF-2)

- Transfer students entering a Mississippi public school will not be required to pass any end-of-course Subject Area Test in a course for which the school accepts Carnegie units earned by the student in a public school of another state as fulfilling the requirements for a Mississippi high school diploma.
- Transfer students entering a Mississippi public school will not be required to pass any end-of-course Subject Area Test in a course for which the school accepts Carnegie units earned by the student in a private school as fulfilling the requirements for a Mississippi high school diploma, provided the private school is accredited regionally or by the state of Mississippi.
- Transfer students entering a Mississippi public school will be required to pass any end-of-course Subject Area Test in a course for which the school accepts Carnegie units earned by the student in a private school as fulfilling the requirements for a Mississippi high school diploma if the private school is not accredited regionally or by the state of Mississippi.
- Transfer students entering a Mississippi public school will be required to pass any end-of-course Subject Area Test in a course for which the school accepts Carnegie units earned by the student through home schooling as fulfilling the requirements for a Mississippi high school diploma.
- Any Mississippi public school student who fails to pass a required Subject Area Test will be offered a chance to retake the test three times each year until a passing score is achieved:
 - At or near the end of the fall semester,
 - At or near the end of the spring semester, and
 - At or near the end of summer school.
- Any Mississippi public school student shall not be awarded Carnegie unit credit unless the core objectives identified in the Mississippi Curriculum Framework have been mastered. Passage of the required Subject Area Test is a separate requirement toward graduation and shall not be criteria for awarding Carnegie unit credit.

The Mississippi Frameworks and practice tests are posted on the Mississippi Department of Education's website at www.mde.k12.ms.us or they may be obtained from the school district. Further information about the tests can be obtained from *The Student/Parent Guide to Subject Area Testing Program* published and provided by the test developer or by contacting the school principal or counselor.

Students and parents should immediately begin to determine the impact these policy revisions will have on graduation plans. If you have questions or need more information, please contact the school principal or counselor.

Subject Area Testing Program Appeals Process

When a student, parent, or district personnel has reason to believe that, due to a scoring error, a student who did not pass a Subject Area test should have passed the test, an appeal for rescoring may be made.

An appeal to have a subject area test rescored may be requested by a student, parent, or district personnel who has reason to believe the student did not pass a subject area test due to a scoring error. The appeal is first made at the district level. A determination of merit is made at the state level to deny or grant the request to rescore.

- * If the request is denied, the student must continue to participate in testing until a passing score is achieved.
- * If the request is granted and an error is discovered that results in the student passing the test, a passing score is assigned to the test. The testing vendor will bear the cost of rescoring.
- * If no error was made, the student must continue to participate in testing until a passing score is achieved. The school district is responsible for bearing the cost of the rescore. (A school district may have a policy mandating that the parents of the student whose test was rescored pay the costs associated with the rescoring.)

**See State Board Policy IHF-3

Special Education Graduation Requirements

A student who has been properly classified, in accordance with rules established by the state board as “educable mentally retarded,” “trainable mentally retarded,” “deaf,” “specific learning disabled,” “physically handicapped whose ability to communicate orally or in writing is seriously impaired”, or “emotionally handicapped” shall not be required to meet all requirements of **MS Code §37-16-7**, and upon meeting all applicable requirements of the Moss Point School District be awarded a certificate of completion in a form prescribed by the state board. Any student who meets all special requirements of the district for exceptionality but is unable to meet the appropriate special state minimum requirements shall be awarded a special certificate of completion in a form prescribed by the state board. Nothing provided in this section, however, shall be construed to limit or restrict the right of an exceptional student solely to a special diploma. Any student shall, upon request, be afforded the opportunity to meet all requirements of **MS Code §37-16-7** through the standard procedures established therein and thereby qualifies for a standard diploma upon graduation.

1. Self-contained special education students may, upon completion of the Individual Education Plan (IEP), be awarded a special education diploma that reads, in part, “*Has completed the district's special education program as outlined in the Individualized Education Plan.*”

2. Students having a disability as defined by the federal Individuals with Disabilities Act, may, upon proper request, be afforded the opportunity to fully meet the requirements for a Mississippi Occupational Diploma upon graduation starting the 2002-2003 school year. The occupational diploma option is designed primarily for students with mild to moderate disabilities that, in the opinion of the IEP committee, are appropriate candidates. The option will provide the meaningful inclusion of students with disabilities in the community and the workplace, thereby achieving increased independence, citizenship, and post-school employment. The Mississippi Occupational Diploma offers an exit avenue that will prepare students with disabilities for a productive and contributing adulthood.

Individuals with Disabilities Education Improvement Act/Section 504 Compliance

Special education programs are to be provided in the Moss Point School District in accordance with provisions of Title 37, Chapter 23 of the Mississippi Code, and with applicable federal legislation and regulations, including the Individuals with Disabilities Education Improvement Act Amendments of 1997, the Rehabilitation Act of 1973 and the State Plan for Special Education. All services shall be provided in compliance with local policies, state regulations, and/or federal requirements for special education. The district advocates appropriate educational and related services within the least restrictive environment for all children and youth with disabilities, both temporary and permanent, and students at risk for school failure. The district recognizes that there are students with academic, behavioral, health or physical problems who need accommodations in order to be appropriately educated.

Effective interventions and/or instructional accommodations should be tailored to the individual needs of each student prior to referral for a comprehensive assessment for special education services. It is the policy of the school board that all schools have in place effective student support/teacher support teams that assure that appropriate accommodations are made so as to mitigate the need for referral to more restrictive school services. Should an accommodation, either temporary or permanent, be needed, please ask for a referral to the school-based Teacher Support Team/Response to Intervention.

The following person has been designated as the Section 504/Individuals with Disabilities Act Compliance Officer and will handle inquiries regarding the district's nondiscrimination policies, the filing of grievances, and requests for copies of grievance procedures covering discrimination on the basis of disability.

Section 504/ADA Compliance Officer: Assistant Superintendent, Moss Point School District, 4924 Church Street, Moss Point, MS 39563; Phone: 228-474-1164.

Summer School, Extended School and Correspondence Credit

Excerpt from Process Standards, page 26, Mississippi Public School Accountability Standards, 2010

19.6 The summer school/extended year program meets all applicable requirements of the regular school program. {MS Code 37-3-49}

- Students from other schools enrolled in summer programs provide written approval from the principal of their home schools.
- Students enrolled in an extended year program complete all remaining course/subject requirements/objectives before credit for the course/subject is issued. {MS Code 37-3-49}
- Students enrolled in a summer program are limited to earning one Carnegie unit of credit during a traditional summer school session, which does not apply to Extended Year programs and Mississippi Virtual Public School. **(Districts Meeting the Highest Levels of Performance may be exempted under MS Code 37-17-11.)**

Excerpt from Appendix A,

Mississippi Public School Accountability Standards, 2010

Enrollment in on-line and correspondence courses listed in this book (Approved Courses for the Secondary Schools of Mississippi) must have prior approval granted by the principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course.

MS Code §37-1-3(2)

Gifted Education Program

It is the goal of the Moss Point School District Gifted Program “LIFT” to ensure that students, who have been identified as intellectually gifted are granted educational experiences that challenge their abilities and potential beyond the realm of regular classroom instruction. Instruction in the LIFT program is in addition and different from the regular program of instruction provided by the district. According to the Mississippi Department of Education guidelines, students who are deemed intellectually gifted have an exceptionally high degree of intelligence as documented through the identification process. The identification process consists of measures that provide an equitable opportunity for all students who display characteristics of giftedness, to be considered for eligibility.

Procedures for Referral and Placement of Gifted Students

A student may be referred by a teacher, counselor, administrator, parent, peer, self, or anyone else having reason to believe that the student may be intellectually gifted. A completed referral packet must be submitted to the Local Survey Team for review. Criteria for testing must be met and parental permission for testing must be granted, before a student can be assessed for placement into the LIFT program. The Local Survey Committee determines whether a student meets the criteria for testing. After a student has been tested by a licensed examiner, a letter from the district office is sent to parents to inform them of an eligible or ineligible ruling.

If a student is eligible for placement into the program, a conference is held with the LIFT teacher and the parent. Written parental permission must be obtained before a child can be placed in the program. Procedures outlined in the programming policy must be followed in order to remove a student from the gifted program.

District-Wide Screening Procedures

Each year a district-wide screening of all first grade students (and any other students recommended because of a display of gifted characteristics) is conducted. The district-wide testing instrument that is currently being used is the Ravens. Students that score 85% or above on the Ravens screening must have a referral packet completed, in order for the identification process to continue.

Participation in the Gifted Program is an entitlement under State Law (Mississippi Gifted Education Act of 1989, Mississippi Code Sections 37-23-181). Once a student is determined eligible in the State of Mississippi, no re-evaluation testing is required to remain in the program. An eligible determination is accepted by all school districts within the State of Mississippi. However, a student moving to Mississippi with a gifted eligibility from another state must satisfy the criteria established in Mississippi.

Schedule Changes

It is important that all students make proper subject selections during the spring semester. Computer scheduling is completed during the summer. Schedule changes may be requested during the first five (5) days of the school year for year-long courses. All such changes must be requested through the counseling office, approved by the principal, and signed by the parent/guardian.

Course Withdrawal

WITHDRAWALS WITHOUT PENALTY WILL NOT BE ALLOWED BEYOND THE FIFTH DAY OF A SEMESTER (see below).

After the fifth day of school, any student withdrawing from a full credit or year-long course may do so only after a semester. This withdrawal will be recorded as a drop on the student's permanent record, and a grade of 50 will be used in the GPA calculation for each such entry. Half credit or semester courses cannot be changed after the fifth day of a semester.

Transfer Students

If a student classified as a senior and enrolled in the district for at least one year transfers during the senior year and is unable to meet the receiving school's minimum units of credit required for graduation, the school district shall award the diploma of graduation upon receipt of a transcript from the receiving school showing completion of the local school district's requirements for graduation, completion of the state's required examination(s), and verification that the student did not receive a diploma from the transfer school.

A student who transfers from a non-accredited program (i.e., not accredited by either the state or regional accreditation agency, school or home schooling) must demonstrate proficiency—as measured by a district-administered subject-area, criterion-referenced, or norm-referenced test in each subject—prior to recognition of the course and credit being awarded.

Moss Point School District Campus Police will conduct a background check on ALL students who transfer into Moss Point School District.

Class Ranking/GPA

The valedictorian will be the student who holds the highest overall numerical grade point average, the salutatorian will be the student with the second highest average, and the historian will be the student with the third highest average. Honors and advanced placement courses will be weighted. Grade Point Averages (GPA) will include all Carnegie units earned from eighth through twelfth grade and will be weighted and determined on a 100-point scale.

Two honor cords will be available for purchase. A gold cord of highest distinction represents achievement of a GPA equal to or greater than 90. A silver cord of distinction represents achievement of a GPA between 80 and 89 inclusive.

To be considered for valedictorian, salutatorian, or historian, the student must have been enrolled in the district a full year during both the 11th and 12th grades. This enrollment requirement does not apply to graduation honors. The valedictorian and salutatorian will be determined by March of the current school year.

Graduation Exercises

Only students having completed the requirements in the regular program, or special education students who have completed their IEPs and qualify for a certificate or occupational diploma shall be permitted to participate in the graduation program, except for veteran graduation as provided by board policy and state law. Since graduation requires planning and rehearsal, students wishing to participate must be present and on time for both the rehearsal and the event. Failure to do so, except for legal reasons of absence, shall be cause for excluding students from participating in the exercise.

A graduation ceremony is one of honor and dignity. Participants are asked to refrain from any behavior that may be disruptive to the ceremony. Failure to do so may require students to complete community service hours before receiving their diploma. Students participating in the commencement exercise shall be required to wear a cap and gown and shall pay for the rental or purchase of graduation attire, including honor cords and sashes.

Students must also adhere to the required dress code to participate in commencement exercises. The principal may recognize student achievement as deemed appropriate either during the graduation ceremony or at a special assembly or program designated for recognition. During graduation, the top ten percent of the senior class will sit on the front row. All other graduates will sit in alphabetical order. The process for calculating GPA and class rank is available in the high school's guidance office.

Transcripts

A graduating senior will be furnished two (2) transcripts of his/her credits without cost at the time of graduation. Additional transcripts will be furnished for a fee of \$3.00 each. If transcripts must be mailed by the school, an additional fee of \$2.00 per copy will be charged.

Baccalaureate Service

The district recognizes that the baccalaureate service is a graduation tradition offering inspiration and guidance to those seniors completing their high school educational program. However, due to the constitutional and legal interpretations regarding the separation of church and state, the school cannot sponsor these services. Groups of interested students and their families may plan and organize baccalaureate services that are religious in nature. Attendance at the services is entirely voluntary, with students and school personnel acting as private individuals.

School district funds, including paid staff time, shall not be used for baccalaureate services. If a baccalaureate service is held in a school building, the sponsoring organization shall be subject to the rules and regulations that govern the use of school facilities by an outside group. These arrangements will permit the school family and community to enjoy the privilege of a baccalaureate service without violation of legal restrictions.

Athletic Participation and Eligibility

No student shall be retained at any grade-level so that she/he can be more competitive in athletics or any other student activities. Rules and minimum standards for participation in the interscholastic activities are established by the Mississippi High School Activities Association and are contained in the MHSAA Handbook. A copy of the handbook is on file in the offices of the superintendent, principal, and athletic director.

Procedures regarding participation in cheerleading and Tigerettes, along with other relevant information, are on file in the office of the athletic director (for cheerleaders) and band director (for Tigerettes).

Cheerleader Tryout Eligibility

Eligibility requirements are mandated by the Mississippi High School Activities Association (MHSAA). All high school athletes are required to pass 3 courses on the block system with a 2.0 GPA each semester. All junior high athletes are required to have been promoted from the previous school year and pass 4 subjects meeting five times at the end of the first semester with an overall C average.

Any student receiving an out of school isolation or up to 3 days of In-school isolation during the current school year will **NOT** be allowed to try out for cheerleader. A copy of the cheerleader by-laws will be presented to each cheerleader applicant prior to try outs. The applicant and a parent will be required to read and agree to abide by all regulations prior to try outs.

Homecoming Court Eligibility

To participate in the homecoming court, each student (maids and escorts) shall have:

- An 80 average or higher.
- No discipline referrals for the current school year that resulted in administrative action.
- No violations of the absentee policy during the current school year.
- Involvement in at least two (2) school activities or clubs.
- A written recommendation from two (2) Moss Point High School teachers.
- Written approval from the high school principal.

To be elected to the homecoming court, each student shall:

- Meet the above criteria.
- Obtain a signed nomination from a classmate (same grade level).
- Obtain a petition signed by twenty (20) students attending MPHS.
- Run an appropriate, limited campaign adhering to standards approved only by the administration.

Hall of Fame

Seniors are selected annually for inclusion in the Moss Point High School Hall of Fame. Teachers are given the opportunity to nominate seniors for this honor at the end of their senior year. Nominated students are screened according to the following criteria:

- An 80 average or higher.
- No discipline referrals for the current school year that resulted in administrative action.
- No violations of the absentee policy during the current school year.
- Involvement in at least two (2) extracurricular activities at school and/or in the community.
- Involvement in academic and/or extracurricular competitions or fairs.
- Honors on the local, state, or national level.

Eligible students are given a point form that allows them to showcase their accomplishments through honors, club involvement, offices held, competition, and recognitions from the local to the national level. Students with the highest point total as determined by the senior class sponsors are considered for the Hall of Fame.

Internet Use

The students of Moss Point School District have access to the Internet. Students can travel all over the world via computer to gather valuable information. Students can connect to businesses, major universities, national libraries, other schools and other students around the world. Electronic information research skills are now fundamental for the preparation of citizens and future employees in the Information Age. The Internet is one of our most valuable academic resources; however, a network open to world-wide use is subject to the availability of inappropriate material.

The district believes that benefits of Internet access far exceed any disadvantage. The school district will attempt to monitor appropriate student usage of the Internet, but compliance is ultimately the responsibility of the student. Access to network services will be provided to students who agree to act in a considerate and responsible manner. Independent student use of telecommunications and electronic information resources will be permitted upon submission of required district permission forms and agreement forms by parents and students, respectively.

Network Rules

- Students are responsible for good behavior on school computer networks. The network is provided for research and communication with others. Access to network services is given to students who agree to act in a considerate and responsible manner. Parent permission is required. Access is a privilege--not a right. Access entails responsibility.
- Individual users of the district computer networks are responsible for their behavior and communications over those networks. It is presumed that users will comply with district standards and will honor the agreements they have signed.
- Teachers will guide students toward appropriate material.

The following actions are not permitted:

VIOLATIONS	CONSEQUENCES
Sending or displaying offensive messages or pictures.	Suspension of network privileges. Possible school isolation.
Using obscene language.	Possible school isolation.
Harassing, insulting, or threatening others.	Possible school isolation or expulsion.
Degrading or disrupting equipment or system performance.	Suspension of network privileges. Possible isolation, expulsion, or legal action.
Using Moss Point School District's computing resources for commercial or financial gain.	Suspension of computer access. Possible school isolation.
Violating copyright laws.	Suspension of Internet access. Possible school isolation

Using another's password.	Suspension of network privileges. Possible isolation.
Gaining unauthorized access to the files of others.	Suspension of network privileges. Possible school isolation.
Gaining or seeking to gain unauthorized access to Internet resources (Hacking).	Possible legal action. Possible school isolation/expulsion.
Intentionally wasting limited resources.	Suspension of Internet access. Possible school isolation.
Visiting pornographic sites.	Isolation of Internet access. Possible school isolation.

Student Code of Conduct

Students must recognize that rights bring on responsibilities. They must share an equal responsibility in ensuring that our schools have an atmosphere for learning and achieving at the highest level. Students must respect the rights and privileges of others and show respect for teachers and those in authority.

In a continuing effort to ensure that the Moss Point School District provides an appropriate education, the student Code of Conduct must be followed.

Moss Point School District has a “Zero Tolerance Policy” and 1st offenses in either group based on its severity may result in disciplinary actions at the discretion of the Administration.

OFFENSES/DISCIPLINARY ACTIONS

Offenses are cumulative within each group, for each academic year.

OFFENSES - GROUP A

1. Excessive talking in the classroom
2. Cheating and /or copying the work of other students
3. Acts of disobedience
4. Being improperly dressed/out of approved uniform
5. Misbehavior on school bus
6. Public display of physical affection
7. Non-participation in class: no books, material, etc.
8. Misuse of lunch card/ lunch identification
9. Possession of nuisance items as defined by the principal (i.e., fake snakes, spiders, etc.)
10. Infractions that disrupt the orderly educational process
11. Eating or drinking unless in a designated area
12. Gum chewing
13. Any other offense which the principal may deem reasonable to fall within this category of acts of misconduct.

ADMINISTRATIVE DISCIPLINARY ACTION – GROUP A

1 st Offense	<u>MINIMUM</u> : Administrator and/or Teacher make Student Contact; Parent or Guardian Contact
	<u>MAXIMUM</u> : ISI /Isolation; Parent or Guardian Contact
2 nd Offense	<u>MINIMUM</u> : ISI; Parent or Guardian Contact
	<u>MAXIMUM</u> : Isolation; Parent or Guardian Contact

OFFENSES - GROUP B

Offenses are cumulative within each group, for each academic year.

The following acts of misconduct include student behaviors that seriously disrupt the orderly educational process in the classroom or other areas of school jurisdiction:

1. Leaving the classroom without permission
2. Leaving campus without permission
3. Acts of physical aggression
4. Truancy
5. Class cutting, skipping, tardy to class
6. Act of willful disobedience / open defiance
7. Possession and /or use of electronic communication devices such as pagers, cellular phones, etc.
8. Refusal to relinquish electronic devices to school staff or administrator will result in a maximum disciplinary action.
9. Possessing, selling, furnishing, giving away, distributing, transferring, or obtaining commercial fireworks
10. Possessing, selling, furnishing, giving away, distributing, transferring, or obtaining a realistic toy, replica, or look-alike weapon
11. Use of obscene/profane language-whether spoken, written or gestured
12. Use of the Internet for other than approved academic reasons
13. Any other offense which the principal may deem reasonable to fall within this category of misconduct

ADMINISTRATIVE DISCIPLINARY ACTION – GROUP B

1 st Offense	<u>MINIMUM</u> : Administrator/Student Conference; Parent or Guardian Contact; 1 day ISI
	<u>MAXIMUM</u> : Isolation from School/Parent or Guardian Contact
2 nd Offense	<u>MINIMUM</u> : Administrator/ Student/Parent or Guardian Conference; ISI (2 days)
	<u>MAXIMUM</u> : Isolation from School/Parent or Guardian Contact

OFFENSES - GROUP C

Offenses are cumulative within each group, for each academic year.

Principals shall inform campus police about the violations listed below in a timely manner. A report shall be sent to the offices of the Superintendent, Student Services and Student Information within twenty-four (24) hours.

The following acts of misconduct include illegal student behaviors that most seriously disrupt the orderly educational process in the classroom or other areas of school jurisdiction and which may result in criminal prosecution. When appropriate, the school will seek restitution or restoration.

1. Arson
2. Theft of property
3. Receiving and concealing stolen property
4. Criminal mischief
5. Burglary
6. Unlawful breaking and entering a motor vehicle
7. Assault, First degree
8. Assault, Second degree
9. Assault, Third degree
10. Menacing
11. Reckless endangerment
12. Harassment, including threats (to include student and staff)
13. Disorderly conduct
14. Robbery
15. Extortion
16. Trespassing
17. Bomb threat
18. Terrorist threat
19. Sexual battery (to include the act of rape)
20. Stalking
21. Public lewdness (to include the act of sexual intercourse)
22. Indecent exposure
23. Kidnapping
24. Vandalism
25. Counterfeiting (possession and/or use)
26. Gambling
27. Possession and/or use of tobacco products
28. Discharging commercial fireworks in an area that creates a threat to the security, safety or well-being of students, faculty, or other school personnel or that disrupts the orderly educational process
29. Possessing BB, pellet, or paint ball guns (BB, pellet, or paint ball guns propel a projectile by spring pneumatic, or carbon dioxide pressure)
30. Using a realistic toy, replica, BB, pellet, or paint ball guns to scare, frighten, intimidate, threaten, rob or otherwise disrupt the orderly educational process
31. Any other offense the principal may deem reasonable to fall within this category of misconduct

ADMINISTRATIVE DISCIPLINARY ACTION – GROUP C

1 st Offense	<u>MINIMUM</u> : Isolation from School (1-2 days); Parent or Guardian Contact <u>MAXIMUM</u> : Isolation from School 2-4 days; May recommend Expulsion; Parent or Guardian Contact
2 nd Offense	<u>MINIMUM</u> : Isolation from School (2-9 days); Parent or Guardian Contact <u>MAXIMUM</u> : Isolation from School 9 days/ May recommend Expulsion; Parent or Guardian Contact

OFFENSES - GROUP D - SUBSTANCE ABUSE

Offenses are cumulative within each group, for each academic year.

Alcohol and/or Drugs

Possessing, selling, furnishing, giving away, distributing, transferring, obtaining, using, consuming, or admitting to any of the same by the student, any form of alcoholic beverages, drugs with abuse potential (those listed in the State and/or Federal Controlled Substances Laws, Schedules I through V), prescription drugs (except as prescribed by a licensed practitioner and restricted to dosage prescribed to be taken during the time the respective student is physically present at school) and drug paraphernalia are prohibited on school property, including buses and at school-sponsored functions.

These procedures also apply to any legal substance (counterfeit, imitation and/or look-alike substances) used for other than normally accepted circumstances, over-the-counter medication, vitamins, and food supplements.

ADMINISTRATIVE DISCIPLINARY ACTION – GROUP D

Isolation from School (9 days)
Parent or Guardian Contact
Notify Campus Police
Notify Local Law Enforcement Agency
May Be Recommended For Expulsion
May Result in Criminal Prosecution

OFFENSES - GROUP E - WEAPONS

Offenses are cumulative within each group, for each academic year.

Possessing, selling, furnishing, giving away, transferring, distributing, threatening to use and/or obtaining any article, object or substance as a weapon is prohibited on school property, including buses and at school-sponsored functions. These procedures apply to firearms, explosives, knives, and any other object used as a weapon.

ADMINISTRATIVE DISCIPLINARY ACTION – GROUP E

Isolation from School (long-term)
Parent or Guardian Contact
Notify Campus Police and Local Law Enforcement Agency
Recommendation for Expulsion
May Result in Criminal Prosecution

Isolations & Expulsions

ISOLATION (both in-school and out-of-school isolation) is a forfeiture of participation in regularly scheduled school activities including sporting events and all other extracurricular activities for the time designated during isolation. Graded work missed during the time of isolation may be made up within the number of days of the isolation at a time designated by the teacher. Students may be assigned to either in-school or out-of-school isolation. In all cases, parents must have a conference with the designated school administrator before the student will be allowed to return to classes. Telephone calls will not be acceptable.

In-school isolation requires that a student complete all assignments during the period of isolation. Additional time in ISI may be given for failure to complete assignments in the ISI program. A student who disrupts the ISI program will be referred to the appropriate building administrator and the student will complete the assigned isolation out-of-school; he/she will not be allowed to return to regular classes until isolation is completed in its entirety.

Parents are responsible for transporting their children to and from In-School Isolation.

EXPULSION is the total exclusion of the student from participation in or attendance at any school-related activity. Appeals may be made to the school board. A student who has been expelled from the Moss Point School District must apply in writing to the school board for possible readmission. Repeated patterns of misbehavior may require counseling and parental involvement and assistance to the extent that the parent may be requested to come to school and attend classes with the student in order to identify and correct such behavioral patterns.

Under the Mississippi School Safety Act of 2001, a student who is deemed habitually disruptive as defined by law shall be subject to automatic expulsion.

EXPELLED STUDENTS-STUDENTS NOT ATTENDING SCHOOLS-EXCLUSION FROM SCHOOL PROPERTY

Students who have been expelled from this or other school districts or former school districts shall not be on any campus of the Moss Point School District or enter any school property except on school business which is specifically authorized by the building administrator, with the individual required to report to the school office for written permission. Such students are specifically prohibited from having unauthorized contact with members of the school staff or students attending the Moss Point School District, using abusive, obscene, or profane language, and/or violating any local and state prohibition in regard to drug or alcohol possession or use, possession of weapons, or other misbehavior. If these students or former students are found on the campus of any Moss Point school, police will be called and charges will be filed.

Alternative Learning Center Referral

The Teacher Support Team or District Discipline Review Committee will review all referrals of Alternative Learning Center placement, in compliance with state statutes, regulations and district policy. Each student's progress is reviewed each nine-week period by the Alternative Learning Center Committee, parents and staff to determine appropriate placement.

DDRC referrals will adhere to the following process:

- *Building Principal: Contact campus security of criminal activity, launch an investigation, isolation pending investigation results, recommendation to DDRC, and prepare packet of information.
- *DDRC Facilitator: Notify parent of charges, time and location of DDRC meeting, hold meeting, notify parent of findings.
- *Superintendent: Parent may request appeal within **5 days of DDRC finding**, reviewing information, rendering decision, and notifying parent; parents are required to meet with superintendent upon recommendation of ALC placement for third time; parents are responsible for scheduling meeting.
- ***Board of Trustees: Parent may appeal the decision of the superintendent by submitting a notice of the appeal in writing to the Board of Trustees within 5 days.**

District Discipline Review Committee

The District Discipline Review Committee will review all cases of recommendations for expulsion or alternative placement. The primary function of the DDRC is to review the recommendation packets, hear testimony from all parties, and render a finding. Each review meeting will consist of at least 5 members including the facilitator, principals, assistant principals, counselors, vocational director, classroom teachers, behavior specialists, and/or others as designated by the facilitator.

Upon completion of time served at the Alternative Learning Center (ALC) individual cases will be reviewed by the DDRC Exit Committee prior to student returning to home school

Prevention of Violence Law (97-37-17)

SEC. 97-37-17 Possession of weapons by students; aiding or encouraging.

(1) The following definitions apply to this section:

(a) "Educational property" shall mean any public or private school building or bus, public or private school campus, grounds, recreational area, athletic field, or other property owned, used or operated by any local school board, school, college or university board of trustees, or directors for the administration of any public or private educational institution or during a school related activity; provided however, that the term "educational property" shall not include any sixteenth section school land or lieu land on which is not located a school building, school campus, recreational area or athletic field.

(b) "Student" shall mean a person enrolled in a public or private school, college or university, or a person who has been suspended or expelled within the last five (5) years from a public or private school, college or university, whether the person is an adult or a minor.

(c) "Switchblade knife" shall mean a knife containing a blade or blades which open automatically by the release of a spring or a similar contrivance.

(d) "Weapon" shall mean any device enumerated in subsection (2) or (4) of this section.

(2) It shall be a felony for any person to possess or carry, whether openly or concealed any gun, rifle, pistol or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine, or powerful explosive on educational property. However, this subsection does not apply to a BB gun, air rifle or air pistol. Any person violating this subsection shall be guilty of a felony and, upon conviction thereof, shall be fined not more than Five Thousand Dollars (\$5,000.00), or committed to the custody of the State Department of Corrections for not more than three (3) years, or both.

(3) It shall be a felony for any person to cause, encourage or aid a minor who is less than eighteen (18) years old to possess or carry, whether openly or concealed, any gun, rifle, pistol, or other firearm of any kind, or any dynamite cartridge, bomb, grenade, mine, or powerful explosive on educational property. However, this subsection does not apply to a BB gun, air rifle or air pistol. Any person violating this subsection shall be guilty of a felony and, upon conviction thereof, shall be fined not more than Five Thousand Dollars (\$5,000.00), or committed to the custody of the State Department of Corrections for not more than three (3) years, or both.

(4) It shall be a misdemeanor for any person to possess or carry, whether openly or concealed, any BB gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade knife, blackjack, metallic knuckles, razors and razor blades (except solely for personal shaving), and any sharp-pointed or edged instrument except instructional supplies, unaltered

nail files and clips, and tools used solely for preparation of food, instruction, and maintenance on educational property. Any person violating this subsection shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than One Thousand Dollars (\$1,000.00), or be imprisoned not exceeding six (6) months, or both.

(5) It shall be a misdemeanor for any person to cause, encourage, or aid a minor who is less than eighteen (18) years old to possess or carry, whether openly or concealed, any BB gun, air rifle, air pistol, bowie knife, dirk, dagger, slingshot, leaded cane, switchblade, knife, blackjack, metallic knuckles, razors and razor blades (except solely for personal shaving) and any sharp-pointed or edged instrument except instructional supplies, unaltered nail files and clips, and tools used solely for preparation of food, instruction, and maintenance on educational property. Any person violating this subsection shall be guilty of a misdemeanor and, upon conviction thereof, shall be fined not more than One Thousand Dollars (\$1,000.00), or be imprisoned not exceeding six (6) months, or both.

(6) It shall not be a violation of this section for any person to possess or carry, whether openly or concealed any gun, rifle, pistol, or other

(a) The person is not a student attending school on any educational property;

(b) The firearm is within a motor vehicle; and

(c) The person does not brandish, exhibit or display the firearm in any careless, angry or threatening manner.

(7) This section shall not apply to:

(a) A weapon used solely for educational or school-sanctioned ceremonial purposes, or used in a school-approved program conducted under the supervision of an adult whose supervision has been approved by the school authority;

(b) Armed forces personnel of the United States, officers and soldiers of the militia and National Guard, law enforcement personnel, any private police employed by an educational institution, State Militia or Emergency Management Corps, and **any** guard or patrolman in a state or municipal institution, when acting in the discharge of their official duties;

(c) Home schools as defined in the compulsory school attendance law, Section [37-13-91](#);

(d) Competitors while participating in organized shooting events;

(e) Any person as authorized in Section [97-37-7](#) while in the performance of his official duties;

(f) Any mail carrier while in the performance of his official duties; or

(g) Any weapon not prescribed by Section [97-37-1](#) which is in a motor vehicle under the control of a parent, guardian, or custodian, as defined in Section [43-21-105](#), which is used to bring or pick up a student at a school building, school property or school function.

(8) All schools shall post in public view a copy of the provisions of this section.

SOURCES: Codes, 1880, Sec. 2988; 1892, Sec. 1030; 1906, Sec. 1109; Hemingway's 1917, Sec. 835; 1930, Sec. 859; 1942, Sec. 2085. Laws, 1994, ch. 607, Sec. 1; 1995, ch. 607, Sec. 1, effective from and after July 1, 1995

Reporting Violent Acts

The district takes responsibility to report violent acts on school property or during school-related activities very seriously as is required by state and federal law.

A student shall be subject to automatic isolation and recommendation of expulsion by the superintendent or principal when reasonable grounds exist to suggest that he/she has committed an unlawful or violent act on school property, during school-related activities or otherwise when the commission of the unlawful or violent act has or threatens a disruptive effect on the educational process or threatens the safety of the student or others. Such isolation pending expulsion shall take effect immediately, subject to the procedures of due process.

Any student who possesses any controlled substance, a knife, handgun, other firearm, or any other instrument considered dangerous and capable of causing bodily harm or who commits a violent act on school property shall be subject to an automatic recommendation for expulsion by the superintendent or principal of the school where the student is enrolled. Such expulsion shall take effect immediately, subject to the constitutional rights of due process, which shall include the student's right to appeal to the school board.

All school employees shall report unlawful activities, including sexual misconduct and violent acts. Failure to report shall constitute grounds for dismissal. The district will hold harmless any employee who makes such a report in good faith.

An "unlawful activity" means any of the following:

- Possession or use of a deadly weapon
- Possession, sale or use of any controlled substance
- Aggravated assault
- Simple assault upon any school employee
- Rape
- Sexual battery
- Murder
- Kidnapping
- Fondling, touching, handling, etc., of a child for lustful purposes
- Threat to teacher or other staff member
- Any violent act

A "violent act" is one that results in or is an attempt to cause death or physical harm to another person.

"School property" includes any school building, bus, campus, grounds, recreational area, athletic field, or other property owned, used or operated by the district.

The superintendent and principal of a school have the power to suspend a pupil for good cause, including:

- Misconduct in the school or on school property, as defined in **MS Code §37-11-29**, on the road to and from school, or at any school-related activity or event;
- Conduct occurring other than on school property or other than at a school-related activity or event when the superintendent or principal determines that the student's presence in the classroom disrupts the educational environment;
- If he/she is a detriment to the best interest and welfare of the pupils and teachers in general;
- Any reason for which such pupil might be suspended, dismissed, or expelled by the school board under state or federal law or any rule, regulation or policy of the local school district.

However, such action of the superintendent or principal is subject to review by and approval or disapproval of the school board. If the parent, guardian or other person having custody of any child feels aggrieved by the isolation or dismissal of that child, he/she has the right to a due process hearing. The parent or guardian shall be advised of this right by the superintendent or principal and the proper form shall be provided for requesting such a hearing.

MS Code §37-9-71 (2000)

Threats

Anyone who threatens violence is guilty of a serious criminal act and will be immediately reported to the proper authorities. Any threat made against a teacher, student, staff member, or any other person should be reported immediately to the principal or designee. If upon investigation, the principal determines that a serious threat has been made, the offender will be reported to campus security, the city police and the juvenile authorities.

Fighting

Students who are involved in assaults, who engage in fighting or who are responsible in any way for fighting while under the jurisdiction of the school will be subject to arrest, removal, and/or expulsion from school in accordance with state statutes and/or district policy. This includes fighting while on a bus, at bus stops, or at any activity/event sponsored by the Moss Point School District.

Sexual Harassment/Assault/Bullying

The school board will not tolerate sexual harassment, assault, or bullying of or by students. Students who are guilty of threatening, bullying or sexually harassing or assaulting other students shall be subject to appropriate disciplinary action. Parents of all students involved must meet with the school administration. The accused student(s) may be removed from school until investigation is complete. Complaints of sexual discrimination/harassment shall be handled in accordance with Board Policy JBAB. A copy is available in each administrative office.

Any person having inquiries concerning sexual harassment in the Moss Point School District is directed to contact the Assistant Superintendent, Moss Point School District, 4924 Church Street, Moss Point; MS 39563; Phone: 228-474-1164.

Vandalism

The school district will not tolerate students' writing on or otherwise defacing school buildings, furniture, or other school property. Students guilty of this offense will receive administrative disciplinary action according to school policy, and restitution will be required from the students and/or their parents/guardians.

Drug and Alcohol Policy

Students in the Moss Point School District are absolutely prohibited from carrying, possessing in any manner, using or selling alcoholic beverages, morphine, marijuana, cocaine, opium, heroin, or their derivatives or compounds, drugs commonly called LSD, "pep" pills, tranquilizers, or any other narcotic drug, barbiturate, substance, ingredient, or compound which, when taken orally, intravenously, inhaled or in any other manner, may cause the person to be under the influence thereof or any other controlled substance regulated by law.

The provisions of this policy shall not apply to any student who is taking prescription medications under a licensed physician's supervision and direction. The required documents shall be on file in the principal's office.

The provisions of this policy shall apply to all students during all of the period of time that they are under and subject to the jurisdiction of the district, while participating in or going to or from any school-related activity, while under the supervision and direction of any teacher, principal or other authority of the district, or when such conduct does or may threaten to interfere with or disrupt the educational process or pose a threat to the safety of the student or others.

Any student violating any of the provisions of this policy shall be automatically suspended and recommended for expulsion by the superintendent or principal. The isolation shall be effective immediately, subject to the procedures of due process.

This policy is for the discipline and protection of the students of the district and their general welfare. Nothing herein contained shall be construed to avoid any prosecution under any pertinent criminal statute of the State of Mississippi. **MS Code §37-11-18; §41-29-101 et seq.**

Gun-Free Schools

No student, employee or visitor may possess a weapon in, on or about school buildings, grounds, athletic fields, or any other property used for school-related purposes, except as permitted by law.

Prohibited weapons include, but may not be limited to, the following:

- Gun, rifle, pistol, other firearm
- Dynamite cartridge, bomb, grenade, mine or other explosive
- BB gun, air rifle, air pistol
- Bowie knife, dirk, dagger, switchblade, pocketknife or other knife
- Slingshot
- Leaded cane, blackjack

- Metallic or other artificial knuckles
- Razors, razor blades
- Any sharp-pointed or edged instrument (except instructional supplies, unaltered nail files and clips, and tools used only to prepare food or for instruction and maintenance of school property)
- Any instrument having the effect or appearance of a weapon (including utensils, imitation firearms or knives, etc.)

Any person violating this policy may be subject to criminal action and penalties as provided in **MS §97-37-17**.

- Any student who violates this policy will be suspended and recommended for expulsion.
- Any employee who violates this policy will be subject to disciplinary action.
- Any visitor who violates this policy will be asked to leave school property immediately and further action, including but not limited to filing criminal charges, shall be taken as necessary.

Violations of this policy shall be reported to the appropriate law enforcement officials.

The bus is considered an extension of the classroom. Riding the bus is a privilege which can be revoked for improper conduct.

Failure to obey the discipline code or bus driver's directions will be considered a serious offense and may result in isolation from bus privileges and possibly from school.

Bus Behavior

To ensure safety for all students:

- Students must be at the assigned loading zone on time.
- Students shall not be removed from the bus until it arrives at the student's designated drop-off site.
- Students shall not distract the driver by talking or making unnecessary noise.
- Students shall keep articles and body parts inside the bus.
- Students shall not bring unauthorized articles, including open containers of food and drink, on the bus and shall follow the instructions of the driver.
- Students shall hold all articles (including book bags and instruments) to avoid blocking the aisles.
- Students may be required to sit in an assigned seat.
- Permission to ride another bus may be granted by the principal in emergency situations only if there is sufficient cause for the change and room on the bus.
- Bus rules are posted on the front of each bus as a safety precaution and are to be followed at all times.

For Infractions:

The first offense will result in a conference between the student and the designated administrator. If the student has any further infractions he/she may be suspended from the bus.

2nd offense maximum 5-days bus isolation; notice to parent/guardian

3rd offense maximum 10-days bus isolation; notice to parent/guardian

4th offense may be determined by principal

Serious bus offenses shall result in immediate bus isolation. Offenses include, but are not limited to, fighting, unauthorized exiting or opening of front or emergency doors, standing on the bus while in motion, destruction of property, and profanity and can result in consequences ranging from five (5) to ten (10) days bus isolation or total isolation of bus privileges.

Automobile Use and Parking

Driving on school roads and parking on school property is a courtesy offered to students and others by the district. Only students in grades 10-12 are allowed to bring vehicles to school and shall park in designated student parking areas assigned during registration.

The parking facilities located at the various school district buildings are not public parking areas and are to be used for school purposes only. School purposes include attendance at school activities or other school authorized activities that occur before or after the regular school day. Violators will be charged with trespassing and/or vehicles towed at owners' expense.

The administration, obtaining suggestions from local law enforcement agencies, shall establish rules and regulations to assure traffic safety. The district shall not assume any responsibility for damage to vehicles. Students shall be responsible for locking their vehicles upon arrival since the school district shall assume no responsibility for any loss.

Students shall not sit in or upon vehicles parked on the school campus. Students cannot visit cars during the school day without a pass from an administrator.

Failure to abide by vehicle regulations will result in the loss of the right to bring a vehicle to school and/or other disciplinary action.

Students shall display valid parking permits on vehicles and must park in designated student parking areas only. Student automobiles parked on or near school property are subject to administrative searches.

School Safety Act of 2001

As required by the Mississippi School Safety Act of 2001, the Moss Point School District notifies parents of the following, regarding student discipline:

1. Any parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district shall be responsible financially for his or her minor child's destructive acts against school property or persons. See also Board Policy JICB.
2. Any parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district may be requested to appear at school by the school attendance officer or an appropriate school official for a conference regarding acts of the child specified in the JIC subsection of the Board Policy, or any other discipline conference regarding the acts of the child.
3. Any parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district that refuses or willfully fails to attend such discipline conference specified in this section may be summoned by proper notification by the superintendent or the school attendance officer and be required to attend such discipline conference.
4. Any parent, guardian or custodian of a compulsory-school-age child enrolled in a public school district shall be responsible for any criminal fines brought against such student for unlawful activity occurring on school grounds or buses.
5. Any parent, guardian or custodian of a compulsory-school-age child who (a) fails to attend a discipline conference to which such parent, guardian or custodian has been summoned under the provisions of this section or (b) refuses or willfully fails to perform any other duties imposed upon him or her under the provisions of this section, shall be guilty of a misdemeanor and, upon conviction, shall be fined not to exceed \$250.

STRICTLY ENFORCED

6. Any public school district shall be entitled to recover damages in an amount not to exceed \$20,000, plus necessary court costs, from the parents of any minor under the age of 18 years and over the age of six years, who maliciously and willfully or destroys property belonging to such school district. However, this paragraph does not apply to parents whose parental control of such child has been removed by court order or decree. The action authorized in this paragraph shall be in addition to all other actions which the school district is entitled to maintain and nothing in this section shall preclude recovery in a greater amount from the minor or from a person, including the parents, for damages to which such minor or other person would otherwise be liable.
7. The school district's discipline plan may provide that as an alternative to isolation, a student may remain in school by having the parent, guardian or custodian, with the consent of the student's teacher or teachers, attend class with the student for a period of time specifically agreed upon by the reporting teacher and school principal. If the parent, guardian or custodian does not agree to attend class with the student or fails to attend class with the student, the student shall be suspended in accordance with the code of student conduct and discipline policies of the school district. See also Board Policy JK.

Searches

Circumstances will arise where searches of students' persons, possessions, lockers, desks, and vehicles will be necessary. District administrators have the authority and obligation to exercise discretion in the implementation of this policy, balancing the district's responsibility to maintain discipline, order, and a safe environment conducive to education with the students' legitimate expectations of privacy.

Video cameras may be used on buses or in school-owned buildings to ensure safety and/or to record student discipline problems.

All searches must be pre-approved by the superintendent, principal, and assistant principal or acting principal. No other district employee may authorize a search except where an emergency situation exists. At least two district employees must be present while a search is conducted. If, at the discretion of the administrator or employee conducting the search, the search is particularly intrusive, the person conducting the search and the witnesses, or at least one of them, should be the same sex as the student. No student other than the student who is the subject of the search may be present during the search. All searches must be reasonable in scope. Searches are permitted as follows:

Searches of a student's person, possessions or lockers may be conducted if a district employee has prior individualized reasonable suspicion that a student has violated or is violating a district policy, school rules or regulations, or the law and that the search will result in discovery of evidence of such violation.

Searches of desks and other school property (except lockers) may be conducted at any time, with or without reasonable suspicion of a violation.

Searches of vehicles driven to school by or for students may be searched by visual inspection with or without reasonable suspicion of a violation. If a visual search results in individualized reasonable suspicion of a violation, a more intrusive search of the vehicle may be conducted at the direction of the principal.

The district may at any time utilize canines to search vehicles, possessions not on the student's person, desks, lockers and other school property, with or without reasonable suspicion of a violation. A canine response indicating the presence of contraband constitutes reasonable suspicion, and a more intrusive search may be conducted at the direction of the principal.

The district may conduct group searches involving a number of students only where the intrusiveness of the search is minimal, such as canine searches of lockers, desks or book bags, or automobile searches, etc.

If a search reveals grounds for a reasonable belief regarding a violation of a district policy, school rules or regulations or the law, the student will be subject to disciplinary action as provided by district policy.

School officials are obligated to cooperate with law enforcement authorities who are carrying out their official duties. In such cases involving a student, the district shall make an immediate attempt to notify the student's parent, guardian, or custodian. The principal or principal's

designee shall attend the search if conducted on or about the school premises and shall take any disciplinary action necessary as a result of the search.

Due Process Rights

A student who has been suspended or expelled from the district or otherwise denied admission to attend school has the right to due process. All aspects, circumstances and records of the student's case shall be confidential and available only to authorized school officials dealing directly with the student or to the student's parents, legal guardians, or attorneys for the student or for the board. The following procedures provide notice and opportunity to be heard in such matters.

Step One: Initial Informal Hearing

Applies to: Isolations of ten (10) days or less
Recommendations of Expulsions
Denials of admission

- A. An initial informal hearing is required in each case where disciplinary action may be taken against a student and where an expelled student makes application of readmission following the conclusion of the expulsion period. After an initial investigation appropriate under the circumstances, the principal, superintendent or designee shall:
1. Advise the student of the charges against him/her or reasons for non-admission;
 2. Afford the student a full opportunity to respond; and
 3. If the student denies the charges or contests the reasons for non-admission, explain the evidence in support thereof.
- B. After the informal hearing, the principal may take the following actions:
1. **Isolation of Nine (9) Days or Less**
The principal may issue to the student and legal guardian a notice of isolation not longer than nine (9) consecutive school days. The isolation is effective immediately and no further due process is required. **(Parents may contact the school for student assignments during this time period.)**
 2. **Immediate Removal**
The principal may immediately dismissal the student from school for the day when such is necessary to restore order, to protect the safety of the student or others and/or to resume normal school functions but when an immediate isolation is not or may not be appropriate. A student sent home under these circumstances shall be instructed to return the following day with his/her legal guardian. Should the student not return as instructed, the principal shall mail a "Notice of Isolation" for nine (9) days or less, as appropriate.

3. Immediate Isolation and Recommendation of Expulsion

The principal shall immediately suspend a student for nine (9) days or less and recommend expulsion when there is reason to believe that the student committed an unlawful or violent act, as defined or otherwise provided by district policy.

The isolation shall be effective immediately, pending conclusion of due process on the recommendation of expulsion.

4. Denial of Admission

The principal may recommend a denial of admission that shall be effective immediately, pending the conclusion of due process.

Step Two: Appeal

Applies to: Expulsions

Denials of admission

If after the initial hearing the principal or superintendent determines that a recommendation of expulsion or other denial of admission is the appropriate disciplinary action:

1. The principal shall give the student a written "Notice of Recommendation of Expulsion/Non-admission and Statement of Rights" in a form provided by the superintendent for such purposes.
2. The notice shall contain a statement of the charges/reasons; advise the student of his/her rights to legal counsel, to present witnesses and to cross-examine witnesses presented against him/her; and state the date, time and place for hearing. A copy of the notice will be hand-delivered to the student when possible and the original hand-delivered or mailed to the parent, legal guardian, or custodian.
3. A hearing before the School Discipline Review Committee shall automatically be scheduled no later than the 10th school day following the date of notice.
4. Pending the outcome of the hearing before the School Discipline Review Committee:
 - a. The student may be offered temporary placement in the alternative school program when the appropriate school personnel verify the student's suitability for such program and, in such case, the hearing before the School Discipline Review Committee may be held at any appropriate time without application of the nine (9) day limitation. However, the district may not offer temporary placement when the offense upon which the action is based is gang or group-related fighting, violation of prohibitions against weapons or controlled substances, assault of a staff member or other unlawful or violent act.
 - b. The student may be allowed to remain in school if the principal or, in the case of non-admission, the superintendent determines that his/her continued presence is not detrimental to the normal functioning of the school program and, in such case, the hearing before the School Discipline Review Committee may be held at any appropriate time without application of the nine (9)-day limitation.
 - c. The hearing will be before the School Discipline Review Committee:
 - i. The committee shall be composed of three or more school administrators, counselors, or social workers, none of whom may be on the staff of the school in which the student is enrolled. One of the three must be the same race as the student, if possible. At least two must be administrators.
 - ii. The superintendent's designee will serve as the facilitator of the committee but shall not vote.

- d. The committee shall hear and consider all cases presented and is authorized to:
 - i. Concur or not concur in the expulsion or non-admission recommendation;
 - ii. Confirm or specify to remove the expulsion, or to recommend admission; and
 - iii. Recommend limited or unlimited expulsion or non-admission to the board, subject to review and approval of the superintendent.
 - iv. Prepare a written summary of each case.
- e. All expulsion and non-admission recommendations shall be subject to review by the superintendent and by the board.
- f. After completing this appeal step, a parent, legal guardian or custodian aggrieved by a decision to suspend his/her child may request review of the decision by the board. A request for review must be submitted to the board within five (5) days after receiving a decision at this appeal step.

Step Three: Review by the Board

Applies to: Isolations (only upon written request by parents)
Expulsions
Denials of admission

The board shall, at its next regular or special meeting following the recommendation, review and take final action on all recommendations for expulsions, denial of admission, and any requests for review of isolations. All consideration of student disciplinary actions shall be conducted in accordance with standard board procedure. All decisions by the board shall be final. **MS Code §37-9-71, §37-15-9 §37-13-92**

PARENTS’/GUARDIANS’ RESPONSIBILITIES

Note to Parents/Guardians

Family involvement is one of the most important ingredients in student success. You are always welcome in Moss Point Schools and are encouraged to visit, observe your child's classroom, and take an active role in school life as a volunteer. Please review the sections on both Students' Responsibilities and Parents'/Guardians' Responsibilities to ensure that you fully understand your role in supporting your child's education.

Registration of Students

Any student being admitted to the Moss Point School District must be a legal resident living within the boundary of the school district.

New students who wish to enroll in any of the district schools must complete enrollment/transfer papers at the central office. Students must present transfer papers from the previous school district, an immunization compliance form from the State Department of Health or a family physician as required by state law, proof of residency, birth certificate and social security card. All birth dates must be verified by a certified birth certificate or as otherwise provided by state law.

Verification of Residency

1. As a result of the Residency Verification Procedure adopted as a policy of the Mississippi State Board of Education, the parent or guardian with whom a student lives must provide to the district office and/or attending school:

A current utility bill and one (1) of the following documents:

- Filed homestead exemption application form
 - Mortgage documents or property deed
 - Apartment or home lease
 - Valid Mississippi Driver's License or a Valid MS ID with a Moss Point physical address
 - Voter precinct identification
 - Automobile registration
 - Another document designated by the district and superintendent or designee that will objectively and unequivocally establish that the parent or guardian resides within the school district.
2. The legal guardian of the student must also provide a current copy of the court order appointing him/her as guardian (**Power of Attorney documentation is UNACCEPTABLE**). If a petition for guardianship has been filed and the decree is pending, a certified copy of the petition for guardianship must be provided.

3. Verification of residency forms must be completed and returned each year for students to remain enrolled in school. The principal will send the form home during the second semester of each year.

Non-Custodial Parents

Court documentation showing legal custody or guardianship must be on file in the Office of Student Services and the attending school.

The Moss Point School District recognizes the value of providing information, whenever it is possible and legal, to non-custodial parents regarding school progress and activities pertaining to their child. The school district also recognizes that many separated/divorced parents continue to share care-giving and custody and that each parent, under legal and practical circumstances, should have access to information regarding the child's academic progress and school activities.

Non-custodial parents and parents with shared custody not normally receiving information on their child from the school may request this service on an annual basis. Upon written request to their child's school principal, the schools will subsequently and routinely mail to the non-custodial parent a copy of all school information that is normally sent home with the child to the custodial parent or legal guardian. This information will be provided for the remainder of the school year in which the request has been made.

In some situations, by court order, non-custodial parents are not entitled to access of school information regarding their child. Challenges to a parent's access to information will be referred to the superintendent or designee. Any information regarding the student will be withheld from a parent pending resolution of the superintendent's (or designee's) investigation. The principal will advise anyone challenging a parent's right to information that this right can be frustrated only by court action. Those launching challenges are advised to provide documentation regarding court orders providing or prohibiting access to information.

Transferring from Private Non-Accredited Schools

Any student entering the Moss Point School District from a non-accredited school will be administered a test(s) as a part of the enrollment procedures, in accordance with state accreditation requirements.

Attendance

Parents or guardians of a compulsory school age child are required by law to enroll the child in school and ensure that he/she attends school. The law requires a parent or guardian to inform the school if the child must be absent. The law also requires that the school attendance officer/counselor be contacted when a student misses too many days or has excessive tardies.

The district will notify parents/guardians of their child's absences at days three, five and seven.

Reporting Absences

If a compulsory-school-age child has not been enrolled in school within fifteen (15) calendar days after the first day of the school year or if a child has accumulated five (5) unlawful absences during the school year, the superintendent shall, within two school days or within five (5) calendar days, whichever is less, report, on the form provided by the Mississippi Department of Education, the absences to the school attendance officer. The superintendent, or his/her designee, shall report any student isolations or student expulsions to the school attendance officer when they occur.

State law, **MS Code 37-13-91**, authorizes law enforcement officers to investigate unexcused absences and all cases of non-attendance of compulsory school age children and to bring legal action against a parent/guardian or child under provisions of the Mississippi Compulsory Attendance Act. Law enforcement officials are authorized to file a petition with the court as it pertains to the violation of the Act by a parent/guardian or child.

Attendance Appeals

The district will appoint an attendance appeal committee to review absences beyond the limit for which a student may receive credit. The committee will be appointed at the request of the parent/guardian and will make a non-binding recommendation to the principal. The decision of the principal can be appealed by the parent/guardian to the superintendent and/or board.

Any person having inquiries concerning student attendance in the Moss Point School District is directed to contact the Student Information Manager, Moss Point School District, 4924 Church Street, Moss Point, MS 39563; Phone: 228-474-3399.

Withdrawal from School

The parent/guardian should notify the principal's office at least two (2) days in advance when withdrawing a student from school. Withdrawal forms will be completed upon receipt of all school-owned books. Students must obtain this clearance before school records can be transferred to any other school.

Visiting the School

Parents/guardians are welcome to visit in the Moss Point Schools. All visitors are required to report first to the principal's office, as required by state law, to secure admission to the campus. Parents are welcome to silently observe your child's classroom. Please do not bring infants or pre-schoolers with you during class observations. If a conference is necessary with your child's teacher, please call the school's guidance office or principal's office to schedule an appointment. Conferences shall be scheduled to occur before or after school or during the teacher's planning period. This procedure eliminates interruption of instructional time for your child.

Transportation

A child legally enrolled in a public school in Mississippi who lives one mile or more from school by the nearest travel route shall be entitled to transportation services. Please contact your child's principal or the transportation department, at 475-7156, if you have questions about school bus transportation. If you wish to permanently change your child's mode of transportation, please call the transportation department and send a notice in writing to the principal.

Please refer to the Discipline Guidelines for consequences in case of a behavioral infraction.

Deliveries

Student deliveries from florists or other vendors/suppliers on campus are prohibited.

Communicable Diseases

DISEASE

Chicken Pox

German Measles

Red Measles

Mumps

Hepatitis

Mononucleosis

Conjunctivitis (Pink eye)

Impetigo

Pediculosis (Lice)

Ringworm

Scabies

EXCLUSION FROM SCHOOL

7 days after eruption appears or until vesicles become dry

4 days after onset of rash

7 to 10 days after onset of rash

9 days after glands swell

Clearance by Physician

Clearance by Physician

until proper treatment

until proper treatment

until nits are gone

until proper treatment

until proper treatment

NOTE:

The principal may require a written note from the student's family doctor or public health department for a student returning to school after having a communicable or infectious disease.

Consent for Medical Treatment

Parents/guardians are asked at the beginning of each school year to complete consent for medical treatment form giving school officials permission to transport their child to the hospital in the event of an emergency requiring medical service. Every effort will be made to contact a parent/guardian in the event of an emergency.

Coastal Family Health has clinics on the campuses of Magnolia Junior High and Moss Point High. Parents may complete a permission form during registration to authorize the clinic to treat a student during school hours. For more information about the clinics, contact Student Services at 475-0946.

Student Medication

School Administered – All medicine which must be taken during the school day requires a completed "Dispensing Medication" form. The form, which must be on file in the school office, includes the medicine's name, dosage, the conditions under which it should be administered, the physician's signature and notes, student information, and parent's/guardian's signature. To be valid, the parent/guardian and physician must both sign the form. Students will not be given internal medicine or drugs of any kind furnished by the school; this includes aspirin. Medicine, either prescription or non-prescription, must be brought to school by an adult and must be in its original container. The medicine must be clearly labeled with the child's name and grade, the amount to be given, and the time to be given. The medicine must be kept in the school's office and will be administered by the assigned staff member. The parent/guardian must bring the medication to school and deliver it to the office. A parent/guardian can, at his/her discretion, come to the school to administer medicine. Medicine shall not be in the possession of a student at school except for asthmatic and diabetic medications for students approved for self-medication.

Self-Administered Asthma and Diabetic Medication – In accordance with **H. B. 1072 (2003)** the board permits the self-administration of asthma medications by a student. The board also allows the self-administration of diabetic medications. These medications may be self-administered provided that the student's parent or guardian:

1. Provides the school written authorization for self-administration.
2. Provides a written statement from the student's doctor that the student has asthma or diabetes and has been instructed in self-administration of asthma or diabetes medications.
3. The statement shall also contain the following information: the name and purpose of the medications and prescribed dosage, the time or times and under what additional special circumstances the medications are to be administered, and the length of time for which the medications are prescribed.
4. Statements required shall be kept on file in the office of the school nurse or principal.
5. Parents or guardians are informed and acknowledge that the school district and its employees and agents shall incur no liability as a result of any injury sustained by the student from the self-administration of asthma or diabetic medications.
6. The parent or guardian of the student shall sign a statement acknowledging that the school shall incur no liability and the parent or guardian shall indemnify and hold harmless the school and its employees against any claims relating to the self-administration of asthma or diabetic medications.
7. The permission for self-administration of medications shall be effective for the school year in which it is granted and shall be renewed each following school year only upon fulfilling each of the forementioned requirements.

Upon fulfilling the requirements of this policy and approval by the principal or designee, a student with asthma may possess and use asthma medications and a student with diabetes may possess and use diabetic medications. The medications may be self-administered when at school, at a school-sponsored activity, under the supervision of school personnel or before and after normal school activities while on school properties, including school-sponsored childcare or after-school programs. **No other types of medications shall be self-administered.**

Sex Education

In accordance with Section 37-13-171, Mississippi Code of 1972, the school district will provide instruction implementing an abstinence-plus curriculum which will include the social, psychological and health gains to be realized by abstaining from sexual activity and the likely negative psychological and physical effects of not abstaining. According to Mississippi law:

- Sex education instruction must be age and grade appropriate.
- Students must be separated by gender when teaching the sex education curriculum.

Pregnant Students

Upon the written request of a pregnant student and parent/guardian, a pregnant student shall be permitted to attend school and to participate in regular school programs unless her physician determines that it may endanger her health and safety. No student shall be excluded from school solely based on pregnancy. However, school officials have the authority and responsibility to take appropriate disciplinary action against any student, regardless of pregnancy, for any actions or misconduct on school grounds which are disruptive or in violation of school regulations.

Note:

If the pregnant student chooses to remain in school during the semester in which she expects to deliver the child, her attendance shall be governed by the same attendance policies, rules, and regulations that govern all other students. Course credit is earned only if minimum course requirements are met, as determined by the principal through consultation with the student's teachers.

The pregnant student who remains in school during the pregnancy should be under the direct care of a licensed physician and is expected to fulfill the following responsibilities:

1. Notify the school principal and counselor after the pregnancy is confirmed.
2. Provide the principal with a written statement from the physician. The statement shall include the physician's recommendation concerning school attendance and confirmation of the expected date of delivery.
3. Participate in a joint conference with the principal and parent/guardian. This required conference shall be held for the purposes of developing a plan based upon the physician's estimated delivery date.
4. Consult monthly with the school counselor or school nurse.
A student shall have a written statement from her physician certifying her readiness for re-admission after delivery and will then be assigned to appropriate classes.
5. It is the student's responsibility to continue to pick-up and return assignments through the guidance office while the student is out.
6. When the student is able to return to school on a regular basis, the student will enroll at the Alternative Learning Center (ALC) for credit recovery.

7. Pregnant students may not be afforded the same opportunities and participation in extra-curricular activities.

Student Fees

Students participating in activities that require additional equipment and material beyond that which is normally provided by the school district are required to purchase or rent said equipment and materials. The board hereby authorizes the superintendent to charge reasonable fees, but not more than the actual cost, for the following:

1. Supplemental instructional materials and supplies, excluding textbooks
2. Other fees designated by the superintendent as fees related to a valid curriculum educational objective, including transportation
3. Extracurricular activities and any other educational activities of the school district that are not designated by the superintendent as valid curriculum educational objectives
4. A \$10.00 Technology Lab fee per child.

All fees authorized to be charged under this policy, except those fees authorized fewer than 3 above, shall be charged only upon the condition that a financial hardship waiver may be granted upon request in accordance with Board Policy JJD. A financial hardship waiver form is available in the school office.

Family Education Rights and Privacy Act of 1974

The school district complies with the Family Education Rights and Privacy Act of 1974. This act gives parents/guardians the right to review their child's educational records and the opportunity to correct any errors they discover.

Parents/guardians should apply to the principal of their child's school for a date, time and place for the inspection. Parents/guardians will be provided an opportunity for a hearing to challenge the contents of the child's record to ensure that the records are not inaccurate, misleading or in violation of the privacy or other rights of the student. If a correction is not approved, the parent/guardian has a right to have a note explaining his/her concerns placed in the records. Former students who are 18 or older also have the right to inspect and correct records.

The principal at each school must keep with each student's educational records a list of all individuals (other than school officials) who have requested or obtained access to the records.

All educational records are treated as confidential and are primarily for school use. The welfare of each individual student is the only criteria used in releasing information from student personnel files. Moss Point School District will forward educational records or information contained within these records to a school in which a former student wishes to enroll, at the school's request. In such a case, student or parental consent is not required.

For more information about your rights under this act, contact your child's school or the district's student services department.

Equal Opportunity/Non-Discrimination

Every pupil of the district will have equal educational opportunities regardless of race, color, creed, sex, disability, religion or marital status. No student shall be excluded on such basis from participating in or having access to any course offerings, athletics, counseling, employment assistance, and extracurricular activities. School board policies follow federal laws related to non-discriminatory practices in the operation of the school district.

The Moss Point School Board adheres to a policy of non-discrimination in educational programs/activities and employment and strives affirmatively to provide equal opportunity for students and staff. Specifically, the district provides employment and educational opportunity without discrimination and without regard to gender, race, ethnicity, national origin, age, religion, disability, or any other legally protected status.

The following person has been designated as the discrimination compliance officer and will handle inquiries regarding the district's nondiscrimination policies, the filing of grievances, and requests for copies of grievance procedures covering discrimination in all areas other than on the basis of disabilities.

Discrimination Compliance Officer: Assistant Superintendent, Moss Point School District, 4924 Church Street, Moss Point, MS 39563; Phone: 228-474-1164.

Publicity Release

To highlight our students' accomplishments, the Moss Point School District occasionally provides photographs and audiovisual images of students and non-confidential information about students to the media. The district also uses this information in videos and publications about the schools. Non-confidential information includes, but is not limited to, photographs, names, ages and descriptions about awards, certificates, diplomas, or participation in school-related and extracurricular activities. In the case of athletes, weight and height may also be used.

Once parents/guardians have received this notice and had the opportunity to object, the Family Education Rights and Privacy Act of 1974 allows the district to make public non-confidential information about our students without specific permission from a parent/guardian. Any parent/guardian who does not want information about his/her child or the child's visual/audio image used in print or electronic media should notify the principal in writing within ten (10) days of the start of school.

District Website

The Moss Point School District now has the opportunity to share information with people all over the world through its web site. The Moss Point School District may use student work, photographs and general information in creating the schools' Web page. If you prefer not to have your child and his/her work represented on the Internet, please notify the principal in writing within ten (10) days of the start of school.

The Internet is used in schools to access reference materials and resources around the world. Students must obtain permission from school staff before using the Internet. The schools make substantive effort to deny access to inappropriate portions of the Internet. (See Student Responsibilities section.) A parent/guardian who does not wish his/her child to access the Internet should notify the principal in writing within ten (10) days of the start of school.

Environmental Report

In compliance with the environmental agency federal regulations for asbestos (ASHERA), the Moss Point School District completed the latest re-inspections in October 2007 for the following schools: Ed Mayo Junior High (Magnolia), West Elementary, Kreole Elementary, East Park Elementary, Escatawpa Elementary and Charlotte Hyatt Elementary. The existing plan has been reviewed and appears to meet the major requirements for Management Plans as defined by ASHERA.

Management plans are available for public view in the principals' offices and the superintendent's office. If you have any questions, please contact a principal or the superintendent.

Moss Point School District
STUDENT/TEACHER/PARENT COMPACT
SCHOOL YEAR 2011-12

PARENT/GUARDIAN'S AGREEMENT

I want my child to achieve high academic standards. Therefore, I will encourage him/her by doing the following:

- _____ See that my child is punctual and attends school regularly in uniform as described by district policy.
- _____ Support the school in its efforts to maintain proper discipline.
- _____ Establish a time for homework and review it regularly.
- _____ Provide a quiet, well-lit place for study.
- _____ Encourage my child's efforts and be available for questions.
- _____ Stay aware of what my child is learning.
- _____ Read with my child and let my child see me read.
- _____ Come to school for conferences with my child's team of teachers and/or administrators (a minimum of 2 times per school year).

STUDENT'S AGREEMENT

It is important that I work to the best of my ability to achieve high academic standards. Therefore, I shall strive to do the following:

- Attend school regularly.
- Come to school each day with the correct materials and other tools necessary for learning.
- Complete and return homework assignments.
- Establish regular study hours.
- Follow the district's student code of conduct.
- Comply with the district's uniform dress code policy daily and properly.

TEACHER'S AGREEMENT

It is important that students achieve high academic standards. Therefore, I shall strive to do the following:

- Provide homework assignments in accordance with the district's homework policy.
- Provide assistance to parents, when requested, so that they can better help with assignments.
- Encourage students and parents by providing accurate and timely information about student progress.
- Use a variety of effective instructional activities in the classroom to enhance learning.

PRINCIPAL'S AGREEMENT

I support this form of parent/guardian involvement to assist students in achieving high academic standards. Therefore, I shall strive to do the following:

- Serve as the instructional leader of my school by monitoring student progress, teacher preparedness, and delivery of instruction.
- Provide an environment that allows for positive communication among teachers/parents/guardians/and student.
- Ensure a safe and orderly environment that is conducive to learning.

DISTRITO ESCOLAR DE MOSS POINT
ESTUDIANTE/MAESTROS/ACUERDO DE PADRES/TUTORES LEGALES
AÑO ESCOLAR 2011-12

Seleccione Su Escuela Principal

CONSENTIMIENTO DE PADRES/TUTORES LEGALES

Yo quiero que mi hijo(a) lo logre. Por consentimiento, yo lo estimularé a el/ella de la siguiente forma:

_____ Verificaré que mi hijo(a) sea puntual y asistirá a la escuela con regularidad en su uniforme según lo describe

_____ la política del distrito escolar.

_____ Ayudaré a la escuela en los esfuerzos por mantener una disciplina apropiada.

_____ Estableceré un tiempo específico para repasar las tareas con frecuencia.

_____ Proveeré un espacio amplio, cómodo y silencioso para estudiar.

_____ Motivaré a mi hijo(a) a que se esfuerce y esté preparado para preguntas a discutir.

_____ Estaré consciente de lo que mi hijo(a) está aprendiendo.

_____ Leeré con mi hijo y permitiré que el/ella me escuche leer.

_____ Asistiré a las reuniones o conferencias con mi hijo(a) , equipo de maestros y administradores (con un mínimo

de 2 veces al año).

CONSENTIMIENTO DEL ESTUDIANTE

Es muy importante que yo trabaje y demuestre lo mejor de mi y de mis habilidades. Por consentimiento, yo lo lograré de la siguiente forma:

- Asistiré a la escuela con regularidad.
- Asistiré a la escuela con los materiales y otras herramientas correctas necesarias para aprender.
- Completaré y entregaré las tareas asignadas.
- Estableceré unas horas específicas para estudiar.
- Seguiré con el código de conducta del distrito escolar.
- Cumpliré con utilizar el uniforme apropiado diariamente de acuerdo con la política del distrito escolar.

CONSENTIMIENTO DEL PROFESSOR

Es muy importante que los estudiantes lo logren. Por consentimiento, yo lo lograré de la siguiente forma:

- Proveeré tareas de acuerdo con la política del distrito escolar.
- Proveeré asistencia a los padres, cuando sea requerida. Para poder ayudar a los estudiantes mejorar con las tareas asignadas.
- Fomentaré a estudiantes y padres proporcionando información acerca el progreso del estudiante.
- Utilizaré actividades variadas y efectivas en el aula para mejorar su aprendizaje.

CONSENTIMIENTO DEL DIRECTOR

Yo respaldo esté contenido de participación de padres/tutores legales. Por consentimiento, yo lo lograré de la siguiente forma:

- Servir como líder de mi escuela, monitorear el progreso del estudiante, la preparación del maestro y el servicio de instrucciones.
- Proveer un ambiente donde permita una comunicación positiva entre maestros, padres/tutores legales y estudiantes.
- Garantizar un ambiente seguro y ordenado propicio para el aprendizaje de nuestros niños.

MOSS POINT SCHOOL DISTRICT ACCEPTABLE USE POLICY

Board Approved April 13, 2010

The following policy is written to promote positive and effective digital citizenship among students, faculty, and staff.

Moss Point School District is pleased to be able to offer its students, faculty, and staff access to the internet. Access will provide students, faculty, and staff the ability to explore thousands of files, libraries, databases, bulletin boards, and network resources in support of educational research.

Network

The District network includes wired and wireless computers and peripheral equipment, files and storage, e-mail and Internet content. The District reserves the right to prioritize the use of, and access to, the network. All use of the network must support education and research and be consistent with the mission of the District. Any user of district technology resources has no expectation of privacy. The equipment is property of the district and is subject to be monitored or audited at any point.

Unacceptable network use by district students and staff includes but is NOT limited to:

- Downloading, installation and use of non-educational games, audio files, video files or other applications (including shareware or freeware).
- Non-approved software or websites that promote “social networking” are prohibited. Outside, non-district email systems are also prohibited (i.e. Yahoo, Gmail, Hotmail, etc.)
- Attaching unauthorized or personally owned equipment or software to the district network without written approval from the Superintendent or his designee is prohibited. Any such equipment will be confiscated.
- Hacking, cracking, vandalizing, the introduction of viruses, and changes to hardware, software and monitoring tools
- Personal gain, commercial solicitation and compensation of any kind.
- Unauthorized access or vandalizing of district computers, networks and information systems. Physical modification or defacing equipment (i.e. placing stickers, writing on, etc.) is strictly prohibited.
- Cyber bullying, hate mail, defamation, harassment of any kind, discriminatory jokes and remarks.
- Accessing, uploading, downloading, storage and distribution of obscene, pornographic or sexually explicit material.

Personal Records

Students and staff are discouraged from maintaining personal records or content at work. District technology resources shall not be used to maintain recorded information that documents or otherwise pertains to non-District Business activities with district technology resources unless authorized in writing by the Superintendent or the Superintendent’s designee. Unauthorized personal records or content electronically stored in violation of this Policy are subject to immediate and permanent deletion at any time by the District.

Filtering and Monitoring

Filtering software is used to block or filter access to visual depictions that are obscene and all child pornography in accordance with the Children’s Internet Protection Act (CIPA). Other objectionable material could be filtered. The determination of what constitutes “other objectionable” material is determined by the Superintendent or the Superintendent’s designee. The district reserves the right to block any website it deems inappropriate.

- Any attempts to defeat or bypass the District’s Internet filter or conceal Internet activity are prohibited: proxies, https, special ports, modifications to district browser settings and any other techniques designed to evade filtering or enable the publication of inappropriate content.

Stolen, Missing or Damaged Laptop

Any laptop, equipment, or software assigned or provided to a user that is discovered to be stolen, missing or damaged, the user must be report it to the their immediate supervisor. The User should submit a report of the relevant events as well as any relevant documentation. If the User is found to have been negligent for the theft, loss, or damage, that User will be assessed the repair or replacement fee of the equipment.

Return Policy

All laptops and related equipment should be returned to the user’s immediate supervisor **BEFORE** the final day of the school term or last day of employment. A user or employee requesting an extension of use for the equipment must have written approval from the Superintendent or the Superintendent’s designee.

AUP Forms

Acceptable Use Policy (AUP) forms for staff, students and volunteers must be filled out **BEFORE** accessing network resources. By signing this form, you are declaring that all use of the system will follow the guidelines be in support of education and research and consistent with the mission of the District.

Signature of User

Date

STUDENT AND EMPLOYEES COMPLAINTS OF BULLYING OR HARASSING BEHAVIOR

Student and employees in the Moss Point School District are protected from bullying or harassing behavior by other students or employees. It is the intent of the Board and the administration to maintain an environment free from bullying and harassing behavior. This complaint procedure provides a process for filing, processing and resolving complaints of such conduct. Adherence to these procedures is mandatory. The failure of any person to follow these procedures will constitute a waiver of the right to pursue a complaint at any level, including review by the Board.

I. Definitions

Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communication, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating characteristic that (a) places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his property, or (b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits.

A "hostile environment" means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

Bullying or harassing behavior will not be condoned or tolerated when it takes place on school property, at any school-sponsored function, or on a school bus, or when it takes place off school property when such conduct, in the determination of the school superintendent or principal, renders the offending person's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the pupils and teacher of such class as a whole.

II. Procedures for Processing a Complaint

Any student, school employee or volunteer who feels he/she has been a victim of bullying or harassing behavior, or has witnessed or who has reliable information that a student, school employee or volunteer has been subject to bullying or harassing behavior shall report such conduct to a teacher, principal, counselor or other school official. The report shall be made promptly but no later than five (5) calendar days after the alleged act or acts occurred. The school shall complete a "Bullying/Harassing Behavior" complaint form which shall include the name of the reporting person, the specific nature and date of the misconduct, the names of the victim of the misconduct, the names of any witnesses and any other information that would assist in the investigation of the complaint. The report shall be given promptly to the principal or superintendent who shall institute an immediate investigation. Complaints against the principal shall be made to the superintendent and complaints against the superintendent shall be made to the Board chairman.

The complaint shall be investigated promptly. Parent will be notified of the nature of any complaint involving their student. The District official will arrange such meeting as may be necessary with all concerned parties within five (5) working days after initial receipt of the complaint by the District. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The District official conducting the investigation shall notify the victim and parents as appropriate when the investigation is completed and a decision regarding disciplinary action, as warranted, is determined.

If the victim is not satisfied with the decision of the District official, he/she may submit a written appeal to the superintendent. Such appeal shall be filed within ten (10) working days after the results of initial decision. The superintendent will arrange such meetings with the victim and other affected parties as deemed necessary to discuss the appeal. The superintendent shall provide a written decision to the victim's appeal within ten (10) working days.

If the victim is not satisfied with the decision of the superintendent, a written appeal may be filed with the Board. Such appeal shall be filed within ten (10) working days after receipt of the decision of the superintendent. The Board shall, within twenty (20) working days, allow the victim and parents as appropriate to appear before the Board to present reasons for dissatisfaction with the decision of the superintendent. The Board shall provide a written decision within ten (10) working days following the victim's appearance before the Board

DISASTER PLAN
MOSS POINT SCHOOL DISTRICT
(Revised 07-2011)

This disaster plan provides a generic procedure to be used (1) when an emergency occurs, or (2) if a condition exists which could or has threatened or caused harm to an individual, group or school. The disaster procedures are categorized based on types of disasters.

EMERGENCY DRILLS

Each school shall conduct eight fire drills and one tornado drill each academic school year. Approximately one drill should be conducted each calendar month. Each school shall have an evacuation plan.

Each bus shall conduct two emergency drills each academic year. The Pupil Transportation Specialist shall conduct the drills. (34-A34.5)

Records of drills shall be maintained to verify compliance, at a minimum, with State Accreditation Standards.

UNSCHEDULED CLOSING OF SCHOOLS

The Superintendent shall determine if an emergency exists and when schools are to be closed at an unscheduled time and date. The following is a communication network to use if the unscheduled closing occurs prior to student arrival at school

EACH PRINCIPAL WILL CALL:

School Staff

If an unscheduled closing of school is considered when students are attending school, the Superintendent shall make the final decision to close school(s) and perform the following functions:

EVACUATION

When an unscheduled closing of schools requires temporary shelters for schools, students will be evacuated to:

Moss Point High School – (First choice) First Baptist Church SBC, 4807 Main St., 475-8313/475-8142. Contact: Carolyn Young, 475-8142/465-5814; Back-up Contact: Susan Hardin, 475-1061.

(Second choice) The Riverfront Recreation Center, 4412 Denny Avenue, 475-7887. Contact: Felicia Thomas, 218-5006; Back-up Contact: Edna Fields, 475-0300/465-4713.

In-district site: Magnolia Junior High and Escatawpa Elementary.

Magnolia Junior High – Little Rock Baptist Church, 4912 Gautier St., 475-2785, Rev. Cortez Keeton, 475-9973. In-district site: Kreole Elementary.

Moss Point East Park Lower Elementary –Magnolia Junior High School (students will first evacuate to the far end of the campus away from buildings and await buses).

Moss Point Upper Escatawpa Elementary – Escatawpa United Methodist Church, 6416 Elder Ferry Rd., 475-4833/475-3435. Back-up contact: Beth Grierson, 475-5026. Alternative choice is MPHS Auditorium.

Moss Point Kreole Primary – Church of the Living God, Martin Luther King Dr.

Moss Point West Kindergarten - Griffin Street Baptist Church, 4207 Griffin St., 475-7663, Rev. Tommy Kendricks.

If warranted at the time of emergency, other combinations can be used. Ms. McCorvey will schedule and direct bus transportation.

Positive Behavior Interventions and Support (PBIS) - Elementary Rule Matrix

RULE	CLASSROOM	HALLWAYS	BATHROOM	CAFETERIA	BUS	ARRIVAL DISMISIAL	PLAYGROUND	ASSEMBLY
<p><i>PREPARED</i> (ready to learn, equipped, organized)</p>	<p>Follow dress code with neat, clean uniform.</p> <p>Enter and leave room calmly and quietly.</p> <p>Have supplies and materials ready.</p> <p>Use time wisely.</p>	<p>Follow dress code with neat, clean uniform</p> <p>Walk in a straight line.</p>	<p>Follow dress code with neat, clean uniform</p> <p>Be in and out in a timely manner.</p>	<p>Follow dress code with neat, clean uniform</p> <p>Enter and leave in an orderly fashion.</p>	<p>Follow dress code with neat, clean uniform</p> <p>Enter and leave in an orderly fashion.</p> <p>Be on time</p>	<p>Follow dress code with neat, clean uniform</p> <p>Enter and leave in an orderly fashion.</p> <p>Be on time</p>	<p>Follow dress code with neat, clean uniform</p> <p>Enter and leave in an orderly fashion.</p>	<p>Follow dress code with neat, clean uniform</p> <p>Enter and leave in an orderly fashion.</p>
<p><i>ACCOUNTABLE</i> (responsible, dependable, reliable)</p>	<p>Raise hand for permission to talk or leave classroom</p> <p>Follow teacher directions the first time given</p> <p>Always do your own best work</p> <p>Keep your work area, cubby, and book bag neat and orderly</p>	<p>Respect other classes – keep moving in a quiet manner.</p>	<p>Throw trash in the garbage can to help keep area clean</p> <p>Flush toilet after use</p>	<p>Sit in your seat properly</p> <p>Clean up after yourself</p> <p>Use good table manners</p>	<p>Hold all articles to avoid blocking aisles.</p> <p>No food or drink</p> <p>Follow all directions given by driver</p>	<p>Be where you are supposed to be.</p> <p>Avoid early check outs</p>	<p>Keep area clean and throw away all litter.</p> <p>Take care of playground equipment</p> <p>Report accidents or unsafe behavior to the teacher in charge.</p>	<p>Focus on presentation, using good listening skills</p> <p>Applaud appropriately</p>

RULE	CLASSROOM	HALLWAYS	BATHROOM	CAFETERIA	BUS	ARRIVAL DISMISIAL	PLAYGROUND	ASSEMBLY
<p><i>WELL-BEHAVED</i> (well-behaved, polite, respectful, kind, courteous, considerate, compassionate)</p>	<p>Respect self, others, and property.</p> <p>Use kind words and actions.</p> <p>Listen quietly when someone else is talking</p>	<p>Respect self, others, and property.</p> <p>Hold the door for the person behind you.</p> <p>Let others pass if necessary</p>	<p>Respect self, others, and property.</p> <p>Respect the privacy of others.</p> <p>Use quiet voices.</p>	<p>Respect self, others, and property.</p> <p>Be polite to those serving you.</p> <p>Use quiet voices.</p> <p>Speak in conversational tones.</p> <p>Allow anyone to sit beside you</p>	<p>Respect self, others, and property.</p> <p>Use kind words and actions.</p> <p>Use quiet voices for conversation</p>	<p>Respect self, others, and property.</p> <p>Wait patiently during transitions.</p> <p>Use kind words and actions.</p>	<p>Respect self, others, and property.</p> <p>Use kind words and actions.</p> <p>Share and take turns.</p>	<p>Respect self, others, and property.</p>
<p><i>SAFE</i> careful, secure, protected, conscientious)</p>	<p>Keep hands, feet, and objects to yourself.</p> <p>Maintain personal space</p>	<p>Keep hands, feet, and objects to yourself.</p> <p>Maintain personal space</p> <p>Stay to the right</p> <p>Pace yourself- walk at all times</p>	<p>Keep hands, feet, and objects to yourself.</p> <p>Maintain personal space</p> <p>Wash hands & use proper hygiene</p>	<p>Keep hands, feet, and objects to yourself.</p> <p>Maintain personal space</p> <p>Eat only your own food</p> <p>Wait patiently in line</p>	<p>Keep hands, feet, and objects to yourself.</p> <p>Maintain personal space</p> <p>Stay seated when bus is moving</p> <p>Keep articles and body parts inside bus</p>	<p>Keep hands, feet, and objects to yourself.</p> <p>Maintain personal space</p> <p>Be careful on playground equipment</p>	<p>Keep hands, feet, and objects to yourself.</p> <p>Maintain personal space</p>	<p>Keep hands, feet, and objects to yourself.</p> <p>Maintain personal space</p>

Positive Behavior Interventions and Support (PBIS) - Secondary Rule Matrix

RULE	CLASSROOM	HALLWAYS	BATHROOM	CAFETERIA	BUS	ARRIVAL/DISMISIAL	ASSEMBLY
<p><i>Prepared</i></p> <p>(ready to learn, equipped, organized)</p>	<p>Follow dress code with proper uniform</p> <p>Enter and leave in a calm and timely manner.</p> <p>Have supplies and materials ready.</p>	<p>Follow dress code with proper uniform</p>	<p>Follow dress code with proper uniform</p> <p>Wait your turn.</p>	<p>Follow dress code with proper uniform</p> <p>Wait patiently in line for your turn.</p> <p>Be polite to those serving you.</p>	<p>Follow dress code with proper uniform</p> <p>Enter and leave in an orderly manner.</p>	<p>Follow dress code with proper uniform</p> <p>Report to cafeteria or gym. Must have a pass to report to other areas.</p>	<p>Follow dress code with proper uniform</p> <p>Enter and leave in an orderly fashion.</p>
<p><i>Accountable</i></p> <p>(responsible, dependable, reliable)</p>	<p>Be on time and in your seat before tardy bell rings</p> <p>Always do your own best work.</p> <p>Follow teacher's directions.</p> <p>Keep your area clean</p>	<p>Pace yourself and keep moving in a timely manner.</p>	<p>Be in and out in a timely manner.</p> <p>Flush commode.</p> <p>Throw trash in the garbage can to help keep area clean.</p>	<p>Sit in assigned area</p> <p>Clean your area</p> <p>Food and drink should stay in cafeteria.</p>	<p>Be on time</p> <p>Follow all directions given by driver.</p> <p>Avoid blocking the aisle.</p>	<p>Be on time</p>	<p>Focus on presentation using good listening skills.</p> <p>Applaud appropriately.</p>

RULE	CLASSROOM	HALLWAYS	BATHROOM	CAFETERIA	BUS	ARRIVAL/DISMISIAL	ASSEMBLY
<p><i>Well-Behaved</i> (well-behaved, polite, respectful, kind, courteous, considerate, compassionate)</p>	<p>Respect self, others, and property. Use appropriate language. Be courteous and considerate Listen when others are talking. Raise hand for permission according to teacher's rules.</p>	<p>Respect self, others, and property. Use appropriate language. Be courteous and considerate Respect other classes by keeping voice level down.</p>	<p>Respect self, others, and property. Use appropriate language. Be courteous and considerate Respect others' privacy</p>	<p>Respect self, others, and property. Use appropriate language. Be courteous and considerate Use good table manners Speak in conversational tones</p>	<p>Respect self, others, and property. Use appropriate language Be courteous and considerate Speak in conversational tones.</p>	<p>Respect self, others, and property. Use appropriate language. Be courteous and considerate</p>	<p>Respect self, others, and property. Use appropriate language. Be courteous and considerate</p>
<p><i>Safe</i> careful, secure, protected, conscientious)</p>	<p>Maintain personal space. Keep hands, feet, and objects to yourself. Keep book bags and other belongings out of the aisle</p>	<p>Maintain personal space. Keep hands, feet, and objects to yourself.</p>	<p>Maintain personal space. Keep hands, feet, and objects to yourself. Wash hands and use good personal hygiene</p>	<p>Maintain personal space. Keep hands, feet, and objects to yourself. Keep belongings off the floor</p>	<p>Maintain personal space. Keep hands, feet, and objects to yourself. Keep articles and body parts inside bus Stay seated when bus is moving.</p>	<p>Maintain personal space. Keep hands, feet, and objects to yourself.</p>	<p>Maintain personal space. Keep hands, feet, and objects to yourself.</p>